

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
June 12, 2013 – 6:00pm

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, June 12, 2013 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:02p.m.

Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Lisa Knutson, Greg Larson, Doug Newton, Duane Russett and Jennifer Recifo-Smith.

Others present: Attorney Terry Dunst, Public Works Director John Traxler, Police Chief Jim Widiker, EMS Chief Craig Nelson, Village Engineer Mike Stoffel, Tom Hawley, Jeff Davis, Linda Rens, Jim Rens, Jarod Dachel, Jeremiah Bowe, Gary Newton, Cele Rasmussen, Cyn Rasmussen, Brent Bjerstadt, Joe Fisher, Kiley Fisher

Trustee Larson **moved** to approve written checks #28528-28624; payroll vouchers - #V13686-13736; on-line checks #380-384. Seconded by Trustee Stein. Motion carried.

Trustee Knutson **moved** to approve all the financial reports, including budget comparisons for May, 2013 as presented. Seconded by Trustee Russett. Motion carried.

Trustee Stein asked for consent agenda item #7 to be removed and Trustee Newton asked for consent agenda item #10 to be removed, both for additional discussion.

Trustee Russett **moved** to approve items #6, 8, 9, 11 on the consent agenda. Seconded by Trustee Knutson. Motion carried. Approved items include:

- Minutes dated May 8, 2013 and May 29, 2013
- Pay request #7 for Main St. project - \$114,679.21
- Admin. office request to transfer \$11,280 from sewer cash account to sewer sinking fund
- Temporary operator's license & fee waiver for Weston Arndt – Bol's Lane's Fastpitch Tournament

Trustee Stein questioned consent agenda item #7 - proposed \$10 daily use fee for electricity at Mill Pond Park for RVs/campers. After some discussion, Trustee Stein **moved** for approve of the fee. Seconded by Trustee Larson. Motion carried. Clerk Carlson will update the fee schedule and create a form for visitors/residents to use to reserve and use the electricity.

Trustee Newton questioned consent agenda item #10 - bankruptcy write-offs that were presented for approval. He asked if these could be put on the tax roll. Because they are bankruptcy notices, the village cannot collect the amounts from the property owners. Trustee Russett **moved** to approve the bankruptcy write-offs as presented. Seconded by Trustee Knutson. Motion carried.

President Zevenbergen called for general public comments. Jim Rens spoke to the board on behalf of the residents on the west side of Florence St. The residents are requesting “children at play” signage and speed zone electronic signing on Florence St. due to the number of children living on Florence St. Because the board cannot take action on public comments, this issue was sent to the Public Safety Committee for discussion. There were no further public comments.

The board reviewed the request from Jarod Dachel to assist with moving the culvert in his backyard at his expense. Dachel discussed his request with the Streets & Building Committee. Their recommendation is to allow Dachel to work with Village Engineer Stoffel to move the culvert and to special assess the cost of the work to the property over three years. Dachel has agreed to make a payment towards the project upon completion. After some discussion, Trustee Stein **moved** to approve the recommendation as stated. Seconded by Trustee Newton. Motion carried.

Trustee Knutson **moved** to approve the site plan for Culver’s contingent upon completion of recommendations from Stoffel, as recommended by Planning Commission. Seconded by Trustee Russett. Motion carried.

Trustee Stein **moved** to approve the school district’s plans to replace the district office sign on Hwy. 12 with an electronic sign and to add an electronic sign at the high school and to waive the Planning Commission fee of \$200, as recommended by Planning Commission. Seconded by Trustee Knutson. Motion carried. Sign permits are required; however no additional permits are necessary.

Trustee Knutson **moved** to approve Kwik Trip’s (I94 location) plans to install a compressed natural gas fueling station contingent upon completion of the recommendations from Stoffel, as recommended by Planning Commission. Seconded by Trustee Larson. Motion carried.

Clerk Carlson reported that all delinquent financial obligations owed to the village by liquor license applicants have been paid in full. Trustee Knutson moved to approve all liquor licenses and misc. licenses for all applicants. Seconded by Trustee Stein. Motion carried. Liquor licenses approved are as follows:

Applicant	Location	License Applied For
John Steven Jerlow, Agent 1114 Highpoint New Richmond, WI 54017	Amwest Inc. d/b/a Bob & Steve’s BP 830 10 th Street, Baldwin, WI 54002	Class “A”
Wesley Bol, Agent 640 12 th Avenue Baldwin, WI 54002	BLL, Inc. d/b/a Bol’s Lanes & Lounge 780 Cedar Street, Baldwin, WI 54002	Class “B”, “Class B”
Scott Husby, Agent 850 Park Street Baldwin, WI 54002	Cave Dahl American Legion; Post 240 410 Maple Street, Baldwin, WI 54002	Class “B”, “Class B”
Emily Sheridan-Ellingboe, Agent 302 Hanson Street Woodville, WI 54028	Countryside Cooperative 930 10 th Avenue, Baldwin, WI 54002	Class “A”
Jennifer Tumax Vasquez; Agent 2810 Hwy 12 Wilson, WI 54027	DJ’s Restaurante Juda’ 740 Main Street; Baldwin, WI 54002	Class “B”

Tracey Mitich; Agent 730 N. Meadow Drive Hudson, WI 54016	Dollar General Store #13248 880 Spruce Street; Baldwin, WI 54002	Class "A"
Gary VanderVorst, Agent 1424 North Ridge Drive Hudson, WI 54002	Freedom Valu Centers, Inc. 542 Highway 63, Baldwin, WI 54002	Class "A"
Donna M. Hayes; Agent 153 185 th Street Hammond, WI 54015	Hayes Enterprises, LLC d/b/a Liquor Haus 820 10 th Avenue, Baldwin, WI 54002	Class "A", "Class A"
Joseph Fisher; Agent 1524 Lokhorst Street Baldwin, WI 54002	Hogg Pen Bar & Grill 870 Main Street, Baldwin, WI 54002	Class "B", "Class B"
Chris Klinkhammer; Agent 680 Main Street; PO BOX 158 Baldwin, WI 54002	Klinker's Korner 720 Main Street, Baldwin, WI 54002	Class "B", "Class B"
Derrick Rott; Agent 101 Meadow Lane Woodville, WI 54028	Kwik Trip #696 940 Baldwin Plaza Drive Baldwin, WI 54002	Class "A"
Kayla Tully; Agent N8083 – 290 th Street Spring Valley, WI 54767	Kwik Trip #747 1010 Main Street, Baldwin, WI 54002	Class "A"
Jason Nilssen; Agent 201 W Stockman Street Woodville, WI 54028	T&W Supermarket d/b/a Nilssens Foods 980 Cedar Street, Baldwin, WI 54002	Class "A"
Parminder K. Manak; Agent 1561 Dorset Lane New Richmond, WI 54017	The Coachman Supper Club 795 Energy Street; Baldwin, WI 54002	Class "B", "Class B"
Richard Pearson, Agent 1109 Crestview Drive (Reserve) Hudson, WI 54016	The Orchard of Baldwin LLC d/b/a The Orchard 571 Highway 63, Baldwin, WI 54002	Class "B", "Class B"
Quinn Johnson; Agent 362 230 th Street (Reserve) Baldwin, WI 54002	QS Enterprises, LLC d/b/a the Phoenix Bar & Grill 2570 Gracie Drive, Ste 100, Baldwin	Class "B", "Class B"
Parminder Manak, Agent 1561 Dorset Lane New Richmond, WI 54017	S & K, Inc. d/b/a Super Truck Stop 501 Highway 63, Baldwin, WI 54002	Class "A"

Cele Rasmussen, Fireworks City, addressed to the board about the increase in fireworks possession permit fees being raised to \$4.00, which the board approved in Dec., 2012. He was unhappy about the increase. Brent Bjerstand, Fireworks and More, also expressed his concern with the increase in the fee. Trustee Newton **moved** to reduce the fee to \$3.00 as was the fee in previous years. Seconded by Trustee Knutson. Motion carried. Rasmussen and Bjerstad agreed to pay the village the \$4.00 fee for all fireworks sold up to 6/12/13.

Gary Newton reported that the annual Compliance Maintenance Report has been received from the state and there are all high marks for the sewer plant operations. Trustee Newton **moved** to approve Resolution 2013-06 – Compliance Maintenance Resolution and Annual Compliance Report. Seconded by Trustee Larson. Motion carried by roll call vote with all in favor.

Trustee Larson **moved** to approve a special exception for Shefland Trucking's driveway on 9th Ave. The driveway is larger than the allowed 35' maximum. Seconded by Trustee Russett. Motion carried.

Trustee Russett **moved** to approve a policy recognizing employees celebrating milestone years as recommended by the Personnel Committee. Seconded by Trustee Knutson. Motion carried.

Trustee Stein **moved** to approve the minor revisions to the PTO policy as recommended by the Personnel Committee. Seconded by Trustee Russett. Motion carried.

Attorney Dunst reviewed a letter received from G & K Services, dated June 3, 2013, in response to the village's termination letter. G & K Services are now requesting \$6,162.93, which includes \$169.93 for unreturned merchandise, to be released from the contract. After some discussion, Trustee Knutson **moved** to pay the invoice for the unreturned merchandise and deny payment of the remaining \$6000. Seconded by Trustee Recifo-Smith. Motion carried.

Trustee Larson **moved** to approve the recommendation from the Personnel Committee to enter into a contract with Cintas for uniforms, merchandise and mats. Seconded by Trustee Russett. Motion carried 6-1 with Trustee Newton abstaining.

REPORTS -

Village Engineer – Mike Stoffel

Stoffel reported that the dead trees on Main St. will be replaced. The 2013 streets projects are completed, with final seeding being done on 9th Ave. County Rd. J sewer line project will begin shortly after July 4, 2013.

Village Attorney – Terry Dunst – no report

Municipal Judge – Tammi Hovde – report submitted

Dept. Heads –

- a). Public Works – no report
- b). Police Dept – no report
- c). EMS – no report

Committee Reports –

a). EMS – no report

b). Parks and Rec –

PW Director John Traxler shared his plans for a new picnic shelter at Mill Pond Park, which will replace the current shelter. The plans are to move the shelter approx. 20' to the north so it's further away from the driveway going into the Civic Center. He won't be starting the project until the end of August. Trustee Stein **moved** to approve the plans as presented or with something similar. Seconded by Trustee Knutson. Motion carried.

The board was updated on the discussion about a skate park. Conversations will continue on how to include the community in planning and funding. A possible location is at the north end of the creamery property on 6th Ave.

c). Streets and Building – no report

d). Public Safety/Personnel – no report

e). Water/Sewer – no report

Clerk's Report – Tracy Carlson - Carlson reported on the following:

a). The public has been made aware, through the Baldwin Facebook page, that the Municipal Building can be used as a "safe location" for Craig's List transactions. There was a lot of positive feedback to the new public service.

b). There has been no negative feedback from June Bug Days events. It is noted that the fireworks were exceptional.

c). Carlson and Deputy Clerk Eggen will be attending the Clerks/Treasurers Institute in Green Bay in July. This is an excellent educational opportunity.

Trustee Newton **moved** to go into closed session pursuant to Wisconsin Statutes 19.85(1) (e) – for deliberation of or negotiation for the purchase of public properties, the investment of public funds or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session - re: Alreich Development Agreement in Baldwin Business Park Subdivision, dated October 23, 2008. Seconded by Trustee Russett. Motion carried by roll call vote with all in favor. Closed session called to order at 7:32pm.

Trustee Newton **moved** to adjourn closed session. Seconded by Trustee Larson. Motion carried. Closed session adjourned at 7:50pm. No action taken.

Trustee Russett **moved** to adjourn the meeting. Seconded by Trustee Recifo-Smith. Meeting adjourned at 7:51pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk