

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
July 10, 2013 – 6:00pm

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, July 10, 2013 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m.

Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Greg Larson, Doug Newton, and Jennifer Recifo-Smith. Lisa Knutson and Duane Russett were absent.

Others present: Public Works Director John Traxler, Police Chief Jim Widiker, EMS Chief Craig Nelson, Village Engineer Mike Stoffel and Attorney Terry Dunst

Trustee Newton **moved** to approve written checks #28625-28724; voided check - #28567; payroll vouchers - #13737-13862; on-line checks #385-393. Seconded by Trustee Larson. Motion carried.

Trustee Newton **moved** to approve all the financial reports, including budget comparisons for June, 2013 as presented. Seconded by Trustee Recifo-Smith. Motion carried.

Approval of the June 12, 2013 meeting minutes was tabled. The minutes were inadvertently left out of the board packet.

Trustee Larson **moved** to approve operator's licenses for Stephanie Schwan – Freedom Valu Center and Nicholas Huston – The Coachman Supper Club. Seconded by Trustee Stein. Motion carried.

President Zevenbergen called for general public comments. No one from the public was present. No comments.

Trustee Stein **moved** to approved Resolution 2013-07 Declaring Intent to Levy Special Assessment at Lot 169 of Third Addition to Hielkema's Dutch Heritage Village (1620 Amsterdam). Seconded by Trustee Larson. Motion carried by roll call vote.

Clerk Carlson asked the board for approval to promote a regularly scheduled Farmers Market to be held at the end of Main St. Trustee Larson **moved** to allow the administrative staff to move forward with creation of plans for a regular weekly Farmers Market held on an annual basis. Seconded by Trustee Recifo-Smith. Motion carried.

Trustee Newton **moved** to approve a wage increase of .50 cents/hour for a favorable 6-month review for Curtiss Bourget, Public Works employee. Seconded by Trustee Larson. After some discussion, Newton amended his motion to increase the wage from .50 cents to .75 cents/hr. Larson seconded the amendment. Motion carried.

Trustee Newton **moved** to approve postponing the Board of Review from July 25 to August 15 due to the assessor's request for more time to prepare the assessment roll. Seconded by President Zevenbergen. Motion carried.

Trustee Newton **moved** to table the approval of the employee compensation policy and send it back to the Personnel Committee for further review. Seconded by Trustee Recifo-Smith. Motion carried, 4-1 with Trustee Stein opposed. The board would like the policy revised without a wage chart included.

Trustee Larson **moved** to approve the updated Cemetery Rules and Regulations. Seconded by Trustee Stein. Motion carried.

REPORTS -

Village Engineer – Mike Stoffel

Stoffel reported that the dead trees on Main St. will be removed and replacements will be planted by the end of July. He also reported the Jared Dachel has signed the waiver for a public hearing on the special assessment being charged against his property for adjustment of the culvert and drainage in his backyard. No public hearing is necessary.

Village Attorney – Terry Dunst – no report

Municipal Judge – Tammi Hovde – report submitted

Dept. Heads –

- a). Public Works – John Traxler asked the board to consider thinning the trees on the 40 acres at the east end of the I94 Industrial Park. The board asked for a contract from Schmitt Timber to be approved at the August meeting.
- b). Police Dept – no report
- c). EMS – Craig Nelson reported that the county has requested EMS support at the St. Croix County Fair. Volunteers from community EMS Depts. will be providing services, including the Baldwin EMS service.

Committee Reports –

- a). EMS – no report
- b). Parks and Rec – no report
- c). Streets and Building –

Traxler would like the board to consider if sidewalks should be part of the 2014 streets project on Oak St. next year. The board will discuss this issue at the August meeting.

Traxler also reported that the Town of Eau Galle is discussing repairs to 55th Ave. between Baldwin Plaza Dr. and 220th. This section of 55th Ave. is shared between the two municipalities. This will be discussed further at committee level.

Stoffel reported that Jesse Gardner (1510 4th Ave.) asked the committee for assistance in resolving the drainage issue in his backyard. The committee asked for Stoffel to provide some guidance to Gardner in determining the best options for his lot in resolving the problem.

Trustee Stein informed the board that the committee reviewed quotes for heating/cooling maintenance at the municipal building and they are recommending AM Heating from Woodville. This item will be put on the August agenda for approval.

d). Public Safety/Personnel –

Trustee Larson reported that the committee reviewed the concerns from the July meeting re: the speed of traffic on Florence St. Research is being done on the cost of permanent speed signs.

e). Water/Sewer – no report

Clerk's Report – Tracy Carlson - Carlson reported on the following:

a). Deputy Clerk Eggen and Deputy Treasurer Suckow will be attending a software conference on July 11, 2013. The software is what is used for billing, payroll and accounting.

b). Deputy Clerk Eggen and Carlson will be attending the UW-Green Bay's Clerk/Treasurer Institute the week of July 15 – 19 in Green Bay.

President Zevenbergen called for a break at 7:25pm.

President Zevenbergen called the meeting back to order at 7:30pm.

Trustee Newton **moved** to go into closed session pursuant to Wisconsin Statutes 19.85(1) (e) – for deliberation of or negotiation for the purchase of public properties, the investment of public funds or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session - re: Alreich Development Agreement in Baldwin Business Park Subdivision, dated October 23, 2008. Seconded by Trustee Recifo-Smith. Motion carried by roll call vote with all in favor. Closed session called to order at 7:30pm.

Trustee Larson **moved** to adjourn closed session. Seconded by Trustee Stein. Motion carried. Closed session adjourned at 8:10pm. No action taken.

Trustee Newton **moved** to adjourn the meeting. Seconded by Trustee Recifo-Smith. Meeting adjourned at 8:10pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk