

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
August 14, 2013 – 6:00pm

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, August 14, 2013 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m.

Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Greg Larson, Doug Newton, Jennifer Recifo-Smith, Lisa Knutson and Duane Russett.

Others present: Public Works Director John Traxler, Police Chief Jim Widiker, EMS Chief Craig Nelson, Village Engineer Mike Stoffel, Attorney Terry Dunst, Chris Klinkhammer, Megan McCracken, Stormy Hoyer, Nicole Anderson, Callie Wilson, Mary Troutz, Tamara Constant, Brad Coplan, Terry Vloss, Nancy Fennern, Sean Griffin, Terri Viellieux, Kristin Eitland, Kathleen Helgeson, Cheryl Dix and Joe Fisher.

Trustee Recifo-Smith **moved** to approve written checks #28688-28837; voided check - #28837; payroll vouchers - #V13863-13983; on-line checks #394-402. Seconded by Trustee Larson. Motion carried.

Trustee Russett **moved** to approve all the financial reports, including budget comparisons for July, 2013 as presented. Seconded by Trustee Knutson. Motion carried.

Trustee Russett **moved** to approve the consent agenda. Seconded by Trustee Larson. Motion carried. Items approved:

Minutes dated June 12, 2013; July 10, 2013; July 24, 2013

Fall clean up days – Sept. 27-28, 2013

AM Heating service contract for maintenance on equipment in Municipal Building

Pay request #1 for County Rd. J project in the amount of \$164,459.58

Schmitt Timber contract for tree harvesting in the I94 Industrial Park

Operator's licenses for David Tumax Vasquez and LeAnn Coleman – DJ's Restaurante

President Zevenbergen called for general public comments three times. No comments.

Chris Klinkhammer, Megan McCracken and Joe Fisher addressed the board about their concerns with the activity that is occurring at 640 Main St. They are concerned with the number of times the police are called to the location and how it is affecting their businesses. Some of the residents at 640 Main St. defended themselves and stated that they are trying to keep things under control and not be a nuisance. The board has instructed Brian Wert, Building Inspector and Bill Peavey, Fire Inspector to inspect the property again and for the owner of the property to be contacted about the issues in and at the building. Police Chief Widiker suggested that the board create an ordinance that would allow the village board to take action should police action be needed at a property an extensive amount of time. Trustee Larson **moved** to table this issue until more information can be obtained from the owner and inspectors. Seconded by Trustee Newton. Motion carried.

Nancy Fennern requested that Main St. from 9th Ave. east be closed for the Chamber Chill Cook-Off on Sept. 21. Trustee Newton **moved** to allow the road closure. Seconded by Trustee Recifo-Smith. Motion carried.

Nancy Fennern requested that Main St. from 9th Ave. east be closed for the Annual Horse Parade and Festival of Lights to be held on December 7. She also requested a donation of \$400 to help cover the cost of the parade. Trustee Stein **moved** to allow the road closure and to approve a \$400 donation. Seconded by Trustee Knutson. Motion carried.

Clerk Carlson requested a policy be put in place regarding rental of the municipal building. The proposal includes not renting rooms on weeknights, weekends or holidays due to liability issues and the senior center space would not be rented out to any groups outside senior center activities or events. Cost for renting the board room with food being served would be \$50 security deposit and \$50 user fee with the security deposit being refundable. Renting the board room without food would be \$25 security deposit and \$25 user fee with the security deposit being refundable. Reservations of the room will be handled in the clerk's office. Trustee Stein **moved** to approve the policy as presented. Seconded by Trustee Larson. Motion carried.

President Zevenbergen called for a brief recess at 7:08pm.

President Zevenbergen called the meeting back to order at 7:18pm.

Trustee Stein **moved** to approve a three year contract with Hydro Designs for cross connection inspections on commercial properties as required by the DNR. Seconded by Trustee Russett. Motion carried.

Trustee Larson **moved** to approve the bid from St. Croix Tree Service for planting 16 new trees. Seconded by Trustee Newton. Motion carried.

Trustee Stein **moved** to approve the bid from Ackley Tree Service for tree/stump removal including stumps in the cemetery. Seconded by Trustee Larson. Motion carried 6-1 with Trustee Knutson opposed over concerns about paying for the cemetery stump removal when the cemetery has a perpetual care fund to manage this type of issue.

Attorney Dunst gave an update on the G & K contract issue. G & K is requesting that the village determine an amount to settle the alleged breach of contract issue. Trustee Russett **moved** to decline any settlement offered and to send a letter to G & K which will state that this matter is closed. Seconded by Trustee Knutson. Motion carried 5-2 with Trustees Newton and Stein opposed to sending a letter.

Trustee Knutson **moved** to table the discussion on Oak St. sidewalk replacement with the 2014 streets project. Seconded by Trustee Russett. Motion carried 6-1 with Trustee Newton opposed. The board will review if/where to put sidewalks on Oak St. between 8th Ave. and 6th Ave. with illustrations available for further review.

Trustee Russett **moved** to approve the purchase of a new loader for the Public Works Department at a cost of \$150,147 which includes a \$65,000 credit for the trade in of the old loader. An additional \$40,000 will come from the public works sinking fund with an additional four equal payments being made over the next four years as a line item in the public work budget. Seconded by Trustee Larson. Motion carried.

Trustee Stein **moved** to approve the purchase of a 2013 Ford pickup for the Public Works Department at a cost of approx. \$24,000. The department will be trading in or selling the 2000 Ford currently in the fleet. This will be paid for with funds from the public works sinking fund. Seconded by Trustee Knutson. Motion carried.

Trustee Knutson **moved** to approve the 2015 street project to include reconstruction of 55th Ave. from Baldwin Plaza Dr. to 220th, working with the Town of Eau Galle and St. Croix County. Seconded by Trustee Newton. Motion carried.

Trustee Larson **moved** to approve the amendment to DJ's Restaurante Juda's beer license to include the property located at 748 Main St. Seconded by Trustee Russett. Motion carried.

Trustee Russett **moved** to approve a new employee evaluation policy. Seconded by Trustee Knutson. Motion carried 5-2 with Trustees Newton and Stein opposed.

Trustee Knutson **moved** to approve Resolution 2013-08 Requesting Application for Exemption from County Library Tax. Seconded by Trustee Larson. Motion carried by roll call vote with all in favor.

Trustee Stein **moved** to disallow a claim made by Mike Smith for damage caused in the basement of his building at 870 Main St. Seconded by Trustee Russett. Motion carried.

REPORTS -

Village Engineer – Mike Stoffel

Stoffel reported that the dead trees on Main St. have been replaced.
The County Rd J project will be completed by the end of the month.

Village Attorney – Terry Dunst – no report

Municipal Judge – Tammi Hovde – report submitted

Dept. Heads –

- a). Public Works – no report
- b). Police Dept – no report
- c). EMS – no report

Committee Reports –

- a). EMS – no report
- b). Parks and Rec – no report
- c). Streets and Building – no report
- d). Public Safety/Personnel – no report
- e). Water/Sewer – no report

Clerk's Report – Tracy Carlson - Carlson reported on the following:

- a). Carlson attended the Clerk/Treasurer Institute (UW – Green Bay) and graduated in July.
- b). Deputy Clerk Eggen attended the first year of the Clerk/Treasurer Institute in July.
- c). WI Municipal Clerks Association conference is being held the week of Aug. 19 in Milwaukee. Both Carlson and Eggen will be attending.
- d). Carlson met with a representative from the WI Economic Development Corp and discussed new grant programs they have available. The representative was given a tour of Baldwin.
- e). The Farmers Market is still looking for vendors. The first market will be held on Aug. 24.
- f). A conversation was had with a parent re: a possible skate park in Baldwin. A parent/youth group is going to be organized to help develop a plan for a park. A meeting with the Parks & Rec Committee will be held at a later date.

Trustee Larson **moved** to go into closed session pursuant to Wisconsin Statute 19.85(1) (c) – Consideration of employment, promotion, compensation or performance evaluation data of any village employee who is subject to the jurisdiction or authority of the board. Seconded by Trustee Knutson. Motion carried by roll call vote, with all in favor. Closed session called to order at 8:40pm.

Trustee Larson **moved** to adjourn closed session. Seconded by Trustee Stein. Motion carried. Closed session adjourned at 8:59pm. No action taken.

Trustee Knutson **moved** to adjourn the meeting. Seconded by Trustee Larson. Meeting adjourned at 9:00pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk