

**VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
June 11, 2014 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, June 11, 2014 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m. Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Jennifer Recifo-Smith, Claire Stein and Brian Nadeau. Trustee Duane Russett was absent.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Police Chief Darren Krueger, Public Works Director John Traxler, EMS Chief Craig Nelson, Tom Hawley, Gary Newton, Municipal Judge Tamora Hovde, Rochel Karlson, Aaron McKeever, Paul Gavic

Knutson **moved** to approve written checks #29865-29966, voided check #29798, payroll vouchers – #V14979-V15091 and on-line checks #494-503. Seconded by Nadeau. Motion carried.

Newton **moved** to approve the financial reports and budget comparisons for May, 2014 as presented. Seconded by Knutson. Motion carried.

Clerk Carlson administered the swearing in of and the oath of office for the new Police Chief, Darren Krueger. Chief Krueger raised his right hand and read the oath. He received a warm welcome with applause by the audience.

President Zevenbergen reviewed the consent agenda. Newton **moved** to approve consent agenda items #7-11. Seconded by Knutson. Motion carried. Items approved by consent agenda:

Minutes dated May 14, 2014

Request from Friends of the Library to shoot a cannon during a Civil War presentation on October 18, 2014

Operator's License for Colton Watters – Hogg Pen

Request to transfer \$5,640 land rent from sewer cash account to sewer sinking fund

Municipal court report

President Zevenbergen called for public comments. Trustee Recifo-Smith asked when a crosswalk was going to be repainted at Florence and 12th Ave. and she was concerned about vehicles not stopping at crosswalks on Hwy. 63. No action taken.

Stein **moved** to call a hearing to order to address P. Manak's (The Coachman) request for renewal of a "Class B" retail liquor license and their apparent ordinance violations. Seconded by Recifo-Smith. Motion carried. Hearing called to order at 6:10pm. No parties were present to represent The Coachman. Carlson stated that six notices of the hearing were sent to three locations with three notices sent certified mail. Two certified return certificates were returned to the clerk's office, indicating that the notices were received. Attorney Dunst explained that under ordinance 349-17 (B) – "Revocation and suspension of licenses; nonrenewal – Abandonment of premises" – licensed businesses are required to be open at least 150 days during the term of the license. A fire at The Coachman occurred on July 16, 2013 and the business has not reopened

since that date. Stein **moved** to not renew the liquor license for P. Manak (The Coachman). Seconded by Knutson. Motion carried by roll call vote with all in favor. Newton **moved** to adjourn the hearing. Seconded by Nadeau. Motion carried. Hearing adjourned at 6:15pm.

Newton **moved** to approve the request from DJ’s Restaurante for an addition between their two buildings at 740-748 Main St, per Planning Commission recommendation. Seconded by Nadeau. Motion carried.

Knutson **moved** to approve the certified survey map for KidsPlaza III (Bear Buddies) at 524 Hwy. 63 contingent on all conditions being met as stated by Engineer Stoffel, per Planning Commission recommendation. Those include adding the zoning for Lots 1 & 2; adding the 25’ rear setback along the north property line of Lot 1; adding setbacks for Lot 2; adding utility easement for Lot 2 and correct leader location. Seconded by Newton. Motion carried.

Recifo-Smith **moved** to approve the request to add a 3,490 sq. ft. addition to Northern Metal Fab at 510 Vandenberg St., per Planning Commission recommendation. All conditions have been met. Seconded by Stein. Motion carried.

Newton **moved** to approve liquor license applications for three applicants contingent upon all financial monies owed the village be paid prior to issuance, per ordinance 349-9 (A). Seconded by Knutson. Motion carried. The following have outstanding financial obligations:

Applicant	Location	License Applied For
Joseph Fisher; Agent 1524 Lokhorst Street Baldwin, WI 54002	Hogg Pen Bar & Grill 870 Main Street, Baldwin, WI 54002	Class “B”, “Class B”
Chris Klinkhammer; Agent 680 Main Street; PO BOX 158 Baldwin, WI 54002	Klinker’s Korner 720 Main Street, Baldwin, WI 54002	Class “B”, “Class B”
Parminder Manak, Agent 1561 Dorset Lane New Richmond, WI 54017	S & K, Inc. d/b/a Super Truck Stop 501 Highway 63, Baldwin, WI 54002	Class “A”

Stein **moved** to approve the remaining license renewal applications effective July 1, 2014 including liquor licenses, cigarette permits, dance hall permits and pool table permits to the following applicants. Seconded by Newton. Motion carried.

Applicant	Location	License Applied For
John Steven Jerlow, Agent 1114 Highpoint New Richmond, WI 54017	Amwest Inc. d/b/a Bob & Steve’s BP 830 10 th Street, Baldwin, WI 54002	Class “A”
Scott Husby, Agent 850 Park Street Baldwin, WI 54002	Cave Dahl American Legion; Post 240 410 Maple Street, Baldwin, WI 54002	Class “B”, “Class B”
Emily Sheridan-Ellingboe, Agent 302 Hanson Street Woodville, WI 54028	Countryside Cooperative 930 10 th Avenue, Baldwin, WI 54002	Class “A”

Jennifer Tumax Vasquez; Agent 2810 Hwy 12 Wilson, WI 54027	DJ's Restaurante Juda' 740 Main Street; Baldwin, WI 54002	Class "B"
Tracey Mitich; Agent 730 N. Meadow Drive Hudson, WI 54016	Dollar General Store #13248 880 Spruce Street; Baldwin, WI 54002	Class "A"
Gary VanderVorst, Agent 1424 North Ridge Drive Hudson, WI 54002	Freedom Valu Centers, Inc. 542 Highway 63, Baldwin, WI 54002	Class "A"
Donna M. Hayes; Agent 153 185 th Street Hammond, WI 54015	Hayes Enterprises, LLC d/b/a Liquor Haus 820 10 th Avenue, Baldwin, WI 54002	Class "A", "Class A"
Derrick Rott; Agent 101 Meadow Lane Woodville, WI 54028	Kwik Trip #696 940 Baldwin Plaza Drive Baldwin, WI 54002	Class "A"
Kayla Tully; Agent N8083 – 290 th Street Spring Valley, WI 54767	Kwik Trip #747 1010 Main Street, Baldwin, WI 54002	Class "A"
Mike Dorwin, Agent 1165 250 th Street Woodville, WI 54028	Strikers Lanes & Lounge LLC 780 Cedar Street, Baldwin, WI 54002	Class "B", "Class B"
Jason Nilssen; Agent 201 W Stockman Street Woodville, WI 54028	T&W Supermarket d/b/a Nilssens Foods 980 Cedar Street, Baldwin, WI 54002	Class "A"
Richard Pearson, Agent 1109 Crestview Drive Hudson, WI 54016	The Orchard of Baldwin LLC d/b/a The Orchard 571 Highway 63, Baldwin, WI 54002	Class "B", "Class B" (Reserve)
Quinn Johnson; Agent 362 230 th Street Baldwin, WI 54002	QS Enterprises, LLC d/b/a the Phoenix Bar & Grill 2570 Gracie Drive, Ste 100, Baldwin	Class "B", "Class B" (Reserve)

The Town of Hammond has asked the Village to create a joint municipal court. Attorney Dunst told the board that he represents the Town of Hammond and asked that a dual representation agreement be signed by both municipalities. Knutson **moved** to consent to dual representation from Bakke Norman and Terry Dunst on this matter. Seconded by Newton. Motion carried 5-1 with Stein opposed. Dunst continued to explain that if the board were to decide to move forward with combining the courts, the village's ordinance would have to be amended and there would have to be an agreement in place between the two municipalities regarding budgetary considerations, election procedures for the judge, wages and expenses. Newton **moved** that the village continue discussions with Town of Hammond to create a joint municipal court. Seconded by Stein. Motion failed 1-5 with Newton in favor. Zevenbergen **moved** that the Town of Hammond be informed that the board denied the request to create a joint municipal court. Seconded by Knutson. Motion carried 4-2 with Stein and Newton opposed.

Gary Newton, Waste Water Treatment Plant Operator, presented the annual Compliance Maintenance Report received from the DNR. The report is acceptable and no action is needed to stay in compliance at the sewer plant. Knutson **moved** to approve Resolution 2014-04 –

Compliance Maintenance Resolution. Seconded by Newton. Motion carried by roll call vote with all in favor.

Gary Newton, United Fire and Rescue Chief, asked the board for funds to add a new sign to the fire hall to replace the one that was taken down when the building was painted. The estimated cost is \$2,400. Zevenbergen **moved** to approve contributing \$1,200 towards the sign. Seconded by Stein. Motion carried 5-1 with Nadeau opposed.

Knutson **moved** to put a stop sign at the corner of 9th Ave. and Maple St. on 9th Ave. Seconded by Stein. Motion carried 5-1 with Newton opposed.

Police Chief Krueger informed the board that the 2005 Chevy Trailblazer (unmarked police vehicle) needs new tires, rotors, and brakes. It also has a valve issue. He asked the board if money should be put into the Trailblazer or if a new vehicle could be purchased. Stein **moved** to replace the Trailblazer. Seconded by Newton. Motion carried. Krueger showed the board three used vehicles available at River Valley Ford, Baldwin. Stein **moved** to approve the purchase of a 2012 Ford Escape with an extended warranty not to exceed \$20,000 with funds coming from the police sinking fund. Seconded by Knutson. Motion carried.

Knutson **moved** to allow Carlson to create a request for proposals for a new assessor as the current assessor, Galen Seipel, is retiring at the end of 2014. Seconded by Recifo-Smith. Motion carried.

REPORTS -

Village Engineer – Mike Stoffel

Stoffel reported that the Oak St. road construction project will begin on June 23 with a preconstruction meeting being held on June 19, 2014.

Stoffel also reported that he and Carlson have been working on a new zoning ordinance for the Baldwin Area Medical Center which will be presented to the Planning Commission and Board in July.

There are issues with water drainage under the bridge on Maple St. by the American Legion. The DNR has been contacted to discuss the issue.

There are additional trees on Main St. that have died. Stoffel is confirming the warranty on the trees to get them replaced.

Village Attorney - Terry Dunst

Dunst reported that the Baldwin Area Medical Center will be asking for conduit financing and that Tom Schumacher, Bakke Norman, will be representing the village with the negotiations.

Dunst also reported that he has a conversation with the Baldwin Area Medical Center's attorney regarding creation of a developer's agreement. Because there are no concrete plans in the place at this time, a developer's agreement cannot be started. Conversations will begin when there is more information available.

Dept. Heads –

- a). Public Works – Traxler commended and thanked Trustee Stein for his work on the flower beds at Mill Pond Park.
- b). Police Dept – Krueger informed the board that the Police Commission has appointed Zach Paul as a new full-time officer to fill the vacancy that was left open with his promotion.
- c). EMS – Nelson commended and thanked Pres. Zevenbergen and Trustee Newton for participating in the EMS recognition dinner and handing out the length of service awards. He also reported that they have been consulted on how to configure the emergency services area of the new Baldwin Area Medical Center.
- d) Library – not present, no report

Committee Reports –

- a. EMS – no report
- b. Parks & Rec –
Carlson reported that there have been numerous complaints about the new cemetery rules and regulations and that the committee is to review them and determine if any amendments are needed. Long term plans for the creamery property were discussed with no action taken.
- c. Streets & Building – no report
- d. Public Safety/Personnel – no report
- e. Water & Sewer –
Stein reported that the public works department did a good job this winter keeping water customer pipes from freezing or helping when they did freeze. The committee agreed that a policy to have all customers run water in extreme winter conditions to prevent all freezing is not necessary at this time. There was also discussion about the need for a stationary generator at the Pine St. well and doing maintenance work on the Newton St. well house.

Clerk's Report – Tracy Carlson - Carlson reported on the following:

Carlson will be in Wausau, WI on June 13, 2014 for a WMCA Board of Directors meeting.

Mary Ann Lippert, Director, Northern Office of the Division of Intergovernmental Relations for the State of WI, is making herself available to the village board as a connection to the state offices. She would be willing to attend a board meeting upon request.

Board of Review is set for August 14, 2014.

Tom Mayfield, National Healthcare Capital will be at the July meeting to discuss conduit financing for the Baldwin Area Medical Center with the village board.

The Main St. Farmers Market kicked off on June 7, 2014. There were 12 vendors signed up but the weather prevented most from participating. The market will continue every Saturday from 8-12n until Oct.

Knutson **moved** to adjourn the meeting. Seconded by Recifo-Smith. Meeting adjourned at 7:46pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk