

**VILLAGE OF BALDWIN**  
**REGULAR MEETING MINUTES**  
**July 9, 2014 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, July 9, 2014 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:02p.m. Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Jennifer Recifo-Smith, Claire Stein, Brian Nadeau and Duane Russett.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Police Chief Darren Krueger, EMS Chief Craig Nelson, Tom Mayfield, Kathy Jo Brihn, Aaron Mckeever, Disa Wahlstrand, Charles Weyer, Alison Page, Rob Paulson and Zach Paul

Knutson **moved** to approve written checks #29967-30068, voided check #29943, payroll vouchers – #V15062-V15184 and on-line checks #503-511. Seconded by Russett. Motion carried.

Newton **moved** to approve the financial reports and budget comparisons for June, 2014 as presented. Seconded by Recifo-Smith. Motion carried.

President Zevenbergen reviewed the consent agenda. Newton **moved** to approve consent agenda items #6-13. Seconded by Russett. Motion carried. Items approved by consent agenda:

Minutes dated May 19, 2014 and June 11, 2014

Temporary liquor licenses for ball tournament – July 25-27 for Weston Arndt and Jeff Newton – Bol’s Fastpitch

Operator licenses for Joseph Dotlich – Nilssen Foods; Zyanya Arce and Sarah Mansfield – Kwik Trip

Amended fee schedule increasing operator’s licenses fees to \$32 and provisional licenses fees to \$15

Accept Connie Juen’s resignation from police department

Budget amendment moving funds from police sinking fund to law enforcement outlay for purchase of unmarked police car and additional costs for the police pick-up truck in the amount of \$27,340.64

Utility permits for BTI

Municipal court report

President Zevenbergen called for public comments. Chuck Weyer requested that a stop sign be placed at the corner of 7<sup>th</sup> and Oak. Public Safety Committee will review the request.

Clerk Carlson administered the swearing in of and the oath of office for new Police Officer, Zach Paul. Paul raised his right hand and read the oath. He received a warm welcome with applause by the audience and the village board.

Justin Murtha, Murtha Disposal, asked the board for an extension on the garbage disposal contract currently in place. The current contract is due to expire June, 2015 and the contract allows for an optional renewal at four years into the contract. Murtha asked for an additional 5 year extension from the expiration date. Russett **moved** to approve the request for an extension of contract. Seconded by Nadeau. Motion carried. The next contract will expire June, 2020.

Tom Mayfield, National Healthcare Capital, addressed the board regarding conduit financing for the Baldwin Area Medical Center and the need for the Village to participate. This type of financing has no impact on the village's borrowing power and there is no liability to the village for participating in this type of financing. Mayfield will be present at the August meeting to further address the issue. No action taken.

Disa Wahlstrand from Ayres Associates, engineer for the Baldwin Area Medical Center, addressed the board with concept plans for the new hospital facility at Hwy. 63 and I94. At concern is the access point to enter the property. The Planning Commission recommended that village staff meet with the WI Dept of Transportation to discuss a few options that may or may not impact local businesses. No action taken.

Zevenbergen tabled the discussion on a new zoning district – Mixed Use Medical (M-1) as there wasn't time for the board to fully review and comment on the draft discussed at the Planning Commission meeting. This will be discussed at the next regular board meeting. No action taken.

Knutson **moved** to approve a \$1.26/hr pay increase for Curt Bourgett, Public Works employee upon a favorable 18 month review. Seconded by Russett. Motion carried.

Chief Krueger requested that a temporary part-time evidence room technician be hired to help organize the evidence room and train an officer in these duties. Russett **moved** to approve to hire a temporary technician at the current police department part-time pay rate. Seconded by Knutson. Motion carried.

Knutson **moved** to approve the settlement and agreement for the lawsuit filed by Mike Smith contingent that no tax payer dollars are used to pay the settlement. Seconded by Nadeau. Motion carried 6-1 with Newton opposed.

Discussion was had on imposing penalties to businesses non-compliant with cross connection inspections and remedies. This issue was tabled until more information can be researched on what penalties are allowable by the public service commission.

Discussion was had regarding a complaint about 1150 7<sup>th</sup> Ave. and the appearance that it's been abandoned. Attorney Dunst stated that there are procedures in place to condemn a property. Zevenbergen stated he would contact the owner to determine what the plans are for the property and if it's been abandoned. No action taken.

## **REPORTS -**

### **Village Engineer – Mike Stoffel**

Stoffel reported that the Oak St. road construction project is progressing. The rainy weather has not been helpful.

### **Village Attorney - Terry Dunst – no report**

### **Dept. Heads –**

- a). Public Works – not present, no report
- b). Police Dept – Krueger reported that he has been working on updating policies and procedures and that the Badger Tracs program has been installed and updated and he is working on getting it installed on the car computers.
- c). EMS – Nelson reported his service license has been renewed by the state and is valid until 2016. He attended an emergency management meeting and is updating the required documents needed at the county and state levels.

### **Committee Reports –**

- a. EMS – no report
- b. Parks & Rec – no report
- c. Streets & Building – no report
- d. Public Safety/Personnel – Russett requested that a public forum being held in the fall to address any village concerns and that a public on-line survey be completed and marketed for feedback on specific issues and questions.
- e. Water & Sewer – no report

### **Clerk's Report – Tracy Carlson - Carlson reported on the following:**

Deputy Clerk Becky Eggen and Carlson will be attending the Clerk/Treasurer Institute in Green Bay from July 13-18, 2014.

The impact fee moratorium that was put in place in Feb., 2013 will expire on Aug. 6, 2014. The board asked for this to be addressed at the August meeting.

The fall Partisan Primary election will be held on Aug. 12, 2014.

Ray Davy had a meeting with Carlson to inform her and the board that he will be discussing his bio-solid company and possible location with the Town and Village of Hammond.

There were 31 applications turned in for the Police Department Administrative Assistant position. Interviews will be held the week of July 21, 2014.

Knutson **moved** to adjourn the meeting. Seconded by Russett. Meeting adjourned at 8:13pm.

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Willard Zevenbergen  
Village President

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Tracy Carlson  
Village Clerk