

**VILLAGE OF BALDWIN**  
**REGULAR MEETING MINUTES**  
**August 13, 2014 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, August 13, 2014 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m. Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Jennifer Recifo-Smith, Claire Stein, Brian Nadeau and Duane Russett.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Craig Nelson, Tom Mayfield, Pam O’Keefe, Brian Lambert, Nancy Fennern, Rob Paulson, Al Krueger, Brian Lovdahl, Aaron Mckeever, Alison Page, Tom Hawley

President Zevenbergen called a public hearing on issuance of a revenue bond to order at 6:01pm. Tom Mayfield presented a brief update on the bond issue requested by the Baldwin Area Medical Center. Zevenbergen called for public comment three times. Hearing no comments and no action taken by the board, the public hearing was adjourned at 6:04pm.

Stein **moved** to approve Resolution 2014-05 - Initial Resolution Relating to a Revenue Bond Financing on behalf of Baldwin Area Medical Center, Inc. by the Village of Baldwin. Seconded by Knutson. Motion carried by roll call vote with all in favor.

Knutson **moved** to approve written checks #30069-30190, voided check #29990, payroll vouchers – #15185-V15309 and on-line checks #512-521. Seconded by Stein. Motion carried.

Russett **moved** to approve the financial reports and budget comparisons for July, 2014 as presented. Seconded by Recifo-Smith. Motion carried.

President Zevenbergen reviewed the consent agenda. Russett **moved** to approve consent agenda items #7-12. Seconded by Newton. Motion carried. Items approved by consent agenda:

Minutes dated July 9, 2014 and August 4, 2014; Fall Clean Up Days – September 26<sup>th</sup> & 27<sup>th</sup>; Operator License for the following: Amanda Mickle – BP, Heather Bol and Abigail Lazar-Stone – Countryside Cooperative, Taylor Feuling, Shannon Barstad, Jordan Amacher and Mickie Miller-Hallquist – Freedom Valu Center, Dannel Kielemeyer, Morgan Kielemeyer, Stephanie Lee, Rochelle Shearer – Striker’s Lanes & Sports Bar; Pay request #1 for Albrightson’s for Oak St. in the amount of \$140,973.97; Municipal court report for July, 2014; Private driveway agreement with Donnerbauer’s – 1190 7<sup>th</sup> Ave.

Zevenbergen called for public comments. None heard.

Nancy Fennern – Baldwin/Woodville Chamber requested Main St. road closures for fall/winter events. The events are as follows: Sept. 20 – Chili Cook-Off; Oct. 31 – Halloween Walk on Main; Dec. 6 – Horse Parade. Stein **moved** to allow Main St. to be closed for all events. Seconded by Russett. Motion carried.

Knutson **moved** to approve the Planning Commission recommendation to create a new zoning district – M-1 (Mixed Use Medical) which will be Chap. 635.22.1 and to include amendments to 635-7 Definitions; 635-9 Use Restrictions; 635-13 – Zoning Districts Designated; 635-56 – Commercial and Industrial signs requiring a permit; 635-57 – Special sign requirements; 635-88 Site plan approval. Seconded by Nadeau. Motion carried.

Knutson **moved** to approve the Planning Commission recommendation to rezone approx. 95 acres at I94/Hwy 63 from Open Conservancy (OC) and Highway Commercial (C-1-H) to Mixed-Use Medical (M-1) per BAMC request. Seconded by Russett. Motion carried.

Stein **moved** to approve the Planning Commission recommendation to approve the BAMC concept plan. Seconded by Russett. Motion carried.

Knutson **moved** to approve Resolution 2014-06 – Change in Employee Titles during Village Emergencies. Seconded by Newton. Motion carried by roll call vote with all in favor.

Knutson **moved** to approve using Payment Service Network, Inc. (PSN) for electronic billing, on-line billing and bank billing. Seconded by Russett. Motion carried 6-1 with Newton opposed.

Carlson informed the board that the impact fee moratorium that has been in place for 18 months expired on Aug. 6. After some discussion, the board took no action on extending the moratorium. As of Aug. 7, 2014, the impact fees are in place and will be charged accordingly.

Russett **moved** to accept a LRIP grant for reconstruction of Maple St. that was received in the amount of \$324,000 leaving an estimated \$500,000 as the village's responsibility. Seconded by Nadeau. Motion carried. Carlson will follow up with financial planners to determine the best way to finance the project.

Recifo-Smith **moved** to require trailer court owners to convert to master (pit) water meters per PSC rule 185.53. Seconded by Knutson. Motion carried.

Knutson **moved** to approve an agreement with St. Croix County for tax bill preparation and collection for 2015. Seconded by Stein. Motion carried 6-1 with Newton opposed.

Stein **moved** to approve donating \$100 to the BAMC Fitness Center Spooky Shuffle 5K. Seconded by Russett. Motion carried 6-1 with Newton opposed.

## **REPORTS -**

### **Village Engineer – Mike Stoffel**

Stoffel reported that curb, gutter and driveway aprons have been laid on Oak St. He also reported that village staff has begun work on the developer's agreement with BAMC.

**Village Attorney - Terry Dunst** – no report

## **Dept. Heads –**

- a). Public Works – no report
- b). Police Dept – Krueger reported that Darcy Almquist, new administrative assistant for the police department will start on Aug. 18, 2014.
- c). EMS – Nelson reported that he has been appointed by the Governor of the State of WI to the WI Emergency Medical Services Board. The board congratulated him on this appointment.

## **Committee Reports –**

- a. EMS – no report
- b. Parks & Rec – no report
- c. Streets & Building – no report
- d. Public Safety/Personnel – no report
- e. Water & Sewer – no report

## **Clerk's Report – Tracy Carlson - Carlson reported on the following:**

Deputy Clerk Eggen and Carlson attended the Clerk/Treasurer Institute in Green Bay in July. Carlson has graduated from the Institute. Eggen will graduate in 2015.

Fall Partisan Primary Election was held on Aug. 12, 2014. There were 170 voters (12% turnout).

WI Municipal Clerks Association Conference will be held in Wausau on Aug. 20-22. Eggen will be attending. Carlson is not available to attend due to personal commitments.

The WI DOT has awarded grant money to W. Central WI Regional Planning Commission for a Safe Routes to School program for 11 school districts/communities including Baldwin.

Eggen and Carlson attended election training at the county on July 30, 2014.

More poll workers are needed for upcoming elections. Carlson will be placing an ad in the paper.

Carlson will be meeting with a retail broker at the end of August to discuss possible locations for a larger retail development.

Knutson **moved** to adjourn the meeting. Seconded by Newton. Meeting adjourned at 7:46pm.

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Willard Zevenbergen  
Village President

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Tracy Carlson  
Village Clerk