

**VILLAGE OF BALDWIN**  
**REGULAR MEETING MINUTES**  
**September 10, 2014 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, September 10, 2014 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m. Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Jennifer Recifo-Smith, Claire Stein, Brian Nadeau and Duane Russett.

Others present: Attorney Terry Dunst, Attorney Tom Schumacher, Engineer Mike Stoffel, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Craig Nelson, Tom Mayfield, Rob Paulson, Brian Lovdahl, Aaron Mckeever, Tom Hawley, Heather Zinda, Joe Granberg, Greg Larson, Dawn Fern

Knutson **moved** to approve written checks #30191-30287, with check #30239 being voided at the request of Newton due to duplicate payment for a new sign at the fire hall; voided checks #30194-30195; payroll vouchers – #V15311-V15432 and on-line checks #522-525. Seconded by Newton. Motion carried.

Russett **moved** to approve the financial reports and budget comparisons for August, 2014 as presented. Seconded by Nadeau. Motion carried.

President Zevenbergen reviewed the consent agenda. Stein **moved** to approve consent agenda items #6-9. Seconded by Russett. Motion carried. Items approved by consent agenda:

- Minutes dated August 13, 2014
- Operator's Licenses for
  - Bailey Earwood – Freedom Valu Center
  - John Salaba – Nilssen's Foods
- Monthly municipal court report
- Placing Emergency Management oversight to Public Safety Committee

Zevenbergen called for public comments. None heard.

Tom Schumacher explained and reviewed the resolutions relating to the bond issues for the Baldwin Area Medical Center conduit financing for their building project. He stated that there is no liability to the tax payers of the village to participate in this type of conduit financing.

Stein **moved** to approve Resolution 2014-07 which approves the issuance and sale of a health care facilities revenue bond, Series 2014 (Baldwin Area Medical Center), in an amount not to exceed \$6,000,000 and authorizing the execution of documents relating thereto. Seconded by Knutson. Motion carried by roll call vote.

Knutson **moved** to approve Resolution 2014-08 which approves the issuance and sale of a health care facilities revenue bond anticipation note, Series 2014 (Baldwin Area Medical Center Project), in an amount not to exceed \$3,000,000 and authorizing the execution of documents relating thereto. Seconded by Russett. Motion carried by roll call vote.

President Zevenbergen called for a break at 6:27pm to allow time for Tom Schumacher to obtain signatures from Zevenbergen and Clerk Carlson on the resolutions and bond purchase agreement paperwork relating to the above items.

President Zevenbergen called the meeting to order at 6:33pm.

Stein **moved** to approve the CSM for Baldwin Area Medical Center/Erickson's Freedom Station and A & W creating outlots as recommended by the Planning Commission. Seconded by Knutson. Motion carried.

Newton **moved** to approve the rezoning request for the above mentioned outlots as recommended by the Planning Commission. They will be zoned C-1-H and/or M-1. Seconded by Russett. Motion carried.

The approval of a CSM for Aaron Carlson Architectural Woodworking (320 8<sup>th</sup> Ave) was tabled due to lack of information.

The Village Board publicly congratulated Vital Plastics for 20 years in business.

Stein **moved** to approve contributing \$100 to the Baldwin-Woodville Chamber of Commerce for the purchase of candy for the Main St. Halloween Walk. Seconded by Russett. Motion carried.

Russett **moved** to allow Zevenbergen and Carlson to create a contest for naming the creamery property involving students at Greenfield Elementary and Viking Middle Schools. Seconded by Nadeau. Motion carried.

Dawn Fern addressed the board about her concerns with the cemetery rules and regulations. After much discussion, Knutson **moved** to table the agenda items and send the issue of any amendments to the rules and regulations to the Cemetery Committee. The agenda items included a possible approval process for planting trees/bushes; allowing objects to be placed in planters off the ground and allowing artificial flowers in the cemetery long than four weeks. Seconded by Russett. Motion carried.

Knutson **moved** to add "no parking" signs and paint on the curbs 20' from the corner of Hwy. 63 and Curtis St. and Hwy. 63 and Franklin St. as recommended by the Public Safety Committee. Seconded by Nadeau. Motion carried.

Russett **moved** to increase speed from 25mph to 35mph on 220<sup>th</sup> and to decrease speed from 45mph to 35mph on 80<sup>th</sup> Ave (between Hwy. 63 and 5<sup>th</sup> Ave) as recommended by the Public Safety Committee. Seconded by Knutson. Motion failed 4-3 with Zevenbergen, Newton, Stein and Recifo-Smith opposed.

Knutson **moved** to decrease speed from 45mph to 35mph on 80<sup>th</sup> Ave (between Hwy. 63 and 5<sup>th</sup> Ave). Seconded by Nadeau. Motion carried.

Russett **moved** to table the recommendation to increase speed from 25mph to 35mph on 220<sup>th</sup> and send back to committee for further review. Seconded by Knutson. Motion carried.

Knutson **moved** to approve amending the Village Employee Handbook to state that time sheets are no longer necessary to be kept for salaried, exempt employees per newly enacted state law (2013 WI ACT 286) as recommended by the Personnel Committee. Salaried employees will still be required to submit time sheets to record PTO/vacation/sick/personal time taken. Seconded by Russett. Motion carried 6-1 with Stein opposed.

## **REPORTS -**

### **Village Engineer – Mike Stoffel**

Stoffel reported that some of the trees that have died on Main St. will be replaced in the spring as they cannot be transplanted in the fall due to poor survival rates. Some Linden trees that have died are not under warranty. Stoffel will get prices on replacements.

### **Village Attorney - Terry Dunst – no report**

### **Dept. Heads –**

- a). Public Works – Traxler reported that Oak St. road construction is completed.
- b). Police Dept – Krueger reported that the Police Commission is in the hiring process for a new officer to replace Ben Orr, who has resigned.
- c). EMS – no report

### **Committee Reports –**

- a. EMS – no report
- b. Parks & Rec – no report
- c. Streets & Building – no report
- d. Public Safety/Personnel – no additional report, items discussed at committee were acted on earlier in the meeting.
- e. Water & Sewer – no report

### **Clerk's Report – Tracy Carlson - Carlson reported on the following:**

Deputy Clerk Eggen attended the WMCA conference in Wausau in July.

A public forum/open house will be held on Sept. 30, 2014 from 5:30 – 7:00 for the public to attend and discuss questions and concerns with board members.

The BW Chamber Chili Cook-Off is on Sept. 20. Village Departments will be participating. Carlson asked for board members to have a booth. No interest.

Carlson met with a retailer broker in August. He will be returning at the end of Sept. for further discussions on what opportunities there might be for development in the village.

Russett **moved** to convene to closed session pursuant to Wisconsin Statutes 19.85(1) (c) – Consideration of employment, promotion, compensation or performance evaluation data of any village employee who is subject to the jurisdiction or authority of the commission. The Village Board will be discussing administrative staffing concerns and a police department vacancy and possible appointments. Seconded by Nadeau. Motion carried by roll call vote. Closed session convened at 8:00pm.

Stein **moved** to adjourn closed session and return to open session. Seconded by Russett. Motion carried. Closed session adjourned at 8:10pm.

Newton **moved** to allow Zevenbergen to hire temporary office assistance as needed in the absence of the deputy treasurer. Seconded by Knutson. Motion carried.

Nadeau **moved** to adjourn the meeting. Seconded by Russett. Meeting adjourned at 8:12pm.

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Willard Zevenbergen  
Village President

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Tracy Carlson  
Village Clerk