

**VILLAGE OF BALDWIN**  
**REGULAR MEETING MINUTES**  
**December 10, 2014 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, December 10, 2014 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:10p.m.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Lisa Knutson, Brian Nadeau, Doug Newton, Duane Russett and Jennifer Recifo-Smith.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Public Works Director John Traxler, EMS Chief Craig Nelson, Police Chief Darren Krueger, Clerk of Courts Kathy Jo Brihn, Aaron Mckeever, Cele Rasmussen, Scott Rudd

Stein **moved** to approve written checks #30514-30614; payroll vouchers – #V15663-V15783 and on-line checks #542-548. Seconded by Recifo-Smith. Motion carried.

Russett **moved** to approve the financial reports and budget comparisons for November, 2014 as presented. Seconded by Nadeau. Motion carried.

Newton **moved** to approve consent agenda items #6-14. Seconded by Russett. Motion carried. Items approved:

- Minutes dated Nov. 12, 2014
- Updated fee schedule effective Jan. 1, 2015
- January caucus date - Jan. 14, 2015
- Operator's License for Amy Jurgens – Nilssen Foods and Breanna Vitek – Freedom Valu Center
- Fireworks seller permit applications for Fireworks City – Cele Rasmussen and Fireworks & More – Mike Collar
- Christmas gifts for full-time employees
- St. Croix Valley Mutual Aid Group agreement, definitions and procedures
- Municipal court report for November, 2014

President Zevenbergen called for public comments three times. None were heard.

Russett **moved** to approve Resolution 2014-14 – 2015 Wages for Elected Officials and Appointed Committees and Vendors. Seconded by Stein. Motion carried by roll call vote with all in favor.

Russett **moved** to approve Resolution 2014-15 – 2015 Wages for EMS On-Call Staff. Seconded by Newton. Motion carried by roll call vote with all in favor.

Knutson **moved** to approve amending the EMS fee schedule to \$75/hr minimum for standby calls instead of \$150/2 hour minimum. Seconded by Recifo-Smith. Motion carried.

Knutson **moved** to approve payment of the entire invoice received from United Fire and Rescue for overdue payments from 2008-2013 for utilities used by the Police Department at the fire hall. Seconded by Russett. Motion carried.

Knutson **moved** to approve amending Ordinance 510-09 (F) – Snow and Ice Removal (from sidewalks). Seconded by Nadeau. Motion carried.

No discussion on the request from the snow mobile club's request for trails in the industrial park due to lack of information. Knutson **moved** to table this issue. Seconded by Nadeau. Motion carried.

Stein **moved** to approve a land lease with Vic Harris to farm 85 acres of land in the industrial park south of I94. Terms are to be \$97.50/acre for three years. Seconded by Recifo-Smith. Motion carried.

Knutson **moved** to approve a new police department policy handbook per Chief Darren Krueger. Seconded by Newton. Motion carried.

## **REPORTS -**

### **Village Engineer – Mike Stoffel**

Stoffel reported that he is working on plans for reconstruction of Maple St. He also stated that conversations should be had with BAMC on suggestions for naming the new streets in their development at Hwy. 63 and I94.

**Village Attorney - Terry Dunst** – no report

### **Dept. Heads –**

- a). Public Works – Traxler reported that there are problems with some of the Christmas decorations and lights on Main St. and Hwy. 63. He is aware of the problem and they are working on a resolution.
- b). Police Dept – no report
- c). EMS – no report
- d). Library – not present, no report

### **Committee Reports –**

- a. EMS - no report
- b. Parks & Rec – no report
- c. Streets & Building – no report
- d. Public Safety/Personnel – no report
- e. Water & Sewer – no report

## **Clerk's Report – Tracy Carlson**

Carlson reported that she became a WI Certified Municipal Clerk in Oct.

The amendments to the TIF Districts are being worked on by Ehlers and Assoc. Notices will be published and sent in Jan. with meetings held in Jan. and Feb. for final approval.

Carlson handed out budget information and mill rate information in the form of a graph to the board for their review.

Noncandidacy forms were handed out to those board members up for re-election. Carlson asked for them to be turned in if the board members were not running for office again.

Zevenbergen adjourned the meeting as there was no additional business. Meeting adjourned at 6:50pm.

---

Willard Zevenbergen  
Village President

---

Tracy Carlson  
Village Clerk