

**VILLAGE OF BALDWIN**  
**REGULAR MEETING AND PUBLIC HEARING MINUTES**  
**March 11, 2015 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting and public hearings on Wednesday, March 11, 2015 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:02pm.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Lisa Knutson, Brian Nadeau, Doug Newton, Duane Russett and Jennifer Recifo-Smith.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Public Works Director John Traxler, Police Chief Darren Krueger, Lance Van Damme, Aaron Mckeever, Kathy Jo Brihn, Rebekah Heller, Tammy Heller, Heather Zinda, Steve Bryant, Eric Russell, Robb Paulson, Roger Bauer and Brian Riley

Newton **moved** to approve written checks #30855-30961; voided check - #30890 and 30920; payroll vouchers – #V16000-V16109 and on-line checks for payroll taxes and WRS. Seconded by Russett. Motion carried.

Russett **moved** to approve the financial reports and budget comparisons for February, 2015 as presented. Seconded by Knutson. Motion carried.

Stein **moved** to approve consent agenda items #6-9. Seconded by Newton. Motion carried. Items approved:

- Minutes dated Feb. 11, 2015
- Spring Clean-Up Days – April 24-25, 2015
- Operator’s licenses for Leann Huston – Liquor Haus; Zachary Smith – Nilssen Foods
- Municipal Court report – Feb, 2015

Zevenbergen opened a public hearing regarding the proposed amendment of project plan for Tax Incremental District No. 7 and Designating Tax Incremental District No. 7 as severely distressed and amending Tax Incremental Districts 5 & 6. (Public hearing notices were published Feb. 24 and March 3, 2015).

Brian Riley of Ehlers briefed the board on the proposed amendments to the TIF districts. Zevenbergen then called for public comments three times. Hearing no comments, the public hearing was adjourned. Hearing adjourned at 6:25pm.

Stein **moved** to approve **Resolution 2015-05** - Designating Tax Incremental District No. 7 as Severely Distressed Under Section 66.1105(43) of WI Stats. Seconded by Knutson. Motion carried by roll call vote with all in favor.

Newton **moved** to approve **Resolution 2015-06** - Amendment to the Project Plan of Tax Incremental District No. 7. Seconded by Russett. Motion carried by roll call vote with all in favor.

Knutson **moved** to approve **Resolution 2015-07** - Amendment to the Project Plan of Tax Incremental District No. 5. Seconded by Russett. Motion carried by roll call vote with all in favor.

Stein **moved** to approve **Resolution 2015-08** - Amendment to the Project Plan and boundaries of Tax Incremental District No.6. Seconded by Newton. Motion carried by roll call vote with all in favor.

Russett **moved** to approve **Resolution 2015-09** - Preliminary resolution declaring intent to levy special assessments under municipal police power regarding Maple St. and 8<sup>th</sup> Ave. Seconded by Nadeau. Motion carried by roll call vote with all in favor.

Russett **moved** to approve amending ordinance 70.13 (A) (1) – ‘Financing public works projects – sidewalks’ to include all new sidewalks, repairs, removals and replacements to be paid 100% by the village when sidewalks are not on the front of the property. Seconded by Knutson. Motion carried.

Russett **moved** to approve amending ordinance 70.13 (A) (4) (a) – ‘Financing public works projects – curb/gutter’ to allow a property owner on a corner lot to pay only the cost of the longest side for new curb/gutter. Seconded by Recifo-Smith. Motion carried.

Zevenbergen opened the public hearing regarding special assessments for public improvements on Maple St. and 8<sup>th</sup> Ave. Stoffel briefed the board on the improvements that will be assessed on Maple St. and 8<sup>th</sup> Ave. Zevenbergen then called for public comments. Steve Bryant asked about his specific assessments for clarification purposes. Zevenbergen then called for additional comments. Hearing none, Zevenbergen adjourned the public hearing. Public hearing adjourned at 6:48pm.

Russett **moved** to approve the special assessment levy for Maple St. and 8<sup>th</sup> Ave. allowing property owners to pay the assessments over 3 years at 7% interest. Seconded by Stein. Motion carried.

Eric Russell, Baldwin-Woodville School Superintendant, briefed the board on the referendum that will be on the ballot for the spring election. The referendum is to add on to Greenfield Elementary School for a total of no more than \$14 million dollars. The board took no action and thanks Russell for attending.

Russett **moved** to amend ordinance 332-5 (H) (2) and (3) (e) – ‘Regulation of length of lawn and grasses; natural lawns’ to allow natural lawns and grasses to be in any zoning district but residential and to renew a natural lawn permit every five years. Seconded by Nadeau. Motion carried 6-1 with Newton opposed.

Russett **moved** to approve the creation of a Dairy Day event at the end of June being run by village staff. Seconded by Recifo-Smith. Motion carried.

President Zevenbergen called for a break at 7:18pm.

President Zevenbergen called the meeting back to order at 7:25pm.

Public Works Director Traxler requested that a new jetter truck be purchased to replace the 1989 truck that that sewer department currently has. Recifo-Smith **moved** to approve a purchase of a jetter truck, not to exceed \$130,000 which will come from the sewer account. Seconded by Newton. Motion carried.

Police Chief Krueger requested that a new officer be hired bringing the department to a total of seven officers (including the Chief). Knutson **moved** to approve hiring a new officer for the department, which has been budgeted for. Seconded by Stein. Motion carried.

Recifo-Smith **moved** to contribute \$200 to the BAMC Booster Shot 5K Run. Seconded by Nadeau. Motion carried 6-1 with Newton opposed.

Nadeau moved to approve **Resolution 2015-10** – Resolution opposing the implementation of county assessment in WI. Seconded by Stein. Motion carried by roll call vote with all in favor.

## **REPORTS -**

**Village Engineer – Mike Stoffel** – no report

**Village Attorney - Terry Dunst** – no report

**Dept. Heads –**

- a). Public Works – no report
- b). Police Dept – no report
- c). EMS – not present

**Committee Reports –**

- a. EMS
  - i. The committee reported that the department will be requesting a change in billing companies when the current contract with Life Quest expires in October.
  - ii. The committee also reported that they are considering if the Length of Service program (LOSAP) is still beneficial. More discussion will need to be had on discontinuing the program.
- b. Parks & Rec
  - i. The committee reported that some plans for the creamery property are being created - starting with the purchase of trees. Recifo-Smith **moved** to approve purchasing trees for the west side of the property. Seconded by Russett. Motion carried.

- ii. The committee updated the board on the status of the cemetery. It has been determined that the cemetery board is no longer needed. Attorney Dunst recommends that the cemetery board meets one more time to disband. The village board will need to accept the cemetery property and financials at their next meeting.
- c. Streets & Building – no report
- d. Public Safety/Personnel – no report
- e. Water & Sewer
  - i. The committee met with owners of two trailer courts who do not have master meters. Per PSC rules, the trailer courts are not in compliance and will need master meters. Upon investigation after the committee meeting, it was confirmed that installing master meters are not necessary as the trailer courts and the village are grandfathered in from a previous PSC rule re: master meters.

### **Clerk's Report – Tracy Carlson**

Carlson reported that the auditors are at the office to start work on the 2014 audit. Deputy Treasurer Steve Perry and Carlson will be attending a Municipal Treasurers Association district meeting on March 20, 2015. Carlson reminded the board and the public about the spring election that will be held on April 7, 2015.

Nadeau **moved** to convene to closed session pursuant to WI State Statute 19.85 (1) (c) – Consideration of employment, promotion, compensation or performance evaluation data of any village employee who is subject to the jurisdiction or authority of the board. Seconded by Russett. Motion carried by roll call vote with all in favor. Closed session convened at 8:08pm.

Knutson **moved** to adjourn closed session and return to open session. Seconded by Nadeau. Motion carried. Closed session adjourned at 8:26pm.

Russett **moved** to approve a 50 cent/hr wage increase for Police Dept Administrative Assistant Darcy Almquist for a favorable job review effective Feb. 18, 2015. Seconded by Nadeau. Motion carried 5-2 with Knutson and Stein opposed. Knutson and Stein wanted it noted that they opposed the motion because they wanted a larger increase.

Russett **moved** to approve a 25 cent/hr wage increase for EMS full-time paramedic, Tom Fletcher for a six month job review retroactive to Dec. 1, 2014. Motion carried 4-3 with Nadeau, Stein and Knutson opposed.

Zevenbergen adjourned the meeting as there was no additional business. Meeting adjourned at 8:32pm.

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Willard Zevenbergen  
Village President

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Tracy Carlson  
Village Clerk