

VILLAGE OF BALDWIN
REGULAR MEETING AND PUBLIC HEARING MINUTES
April 8, 2015 – 6:00pm

The Village Board of the Village of Baldwin opened their regular board meeting Wednesday, April 8, 2015 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:02pm.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Lisa Knutson, Doug Newton, Duane Russett and Jennifer Recifo-Smith. Brian Nadeau arrived a few minutes late.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Public Works Director John Traxler, Police Chief Darren Krueger, Lance Van Damme, Aaron Mckeever, Rebekah Heller, Jon Zevenbergen, Matt Knegendorf, Mitchell Knegendorf, Municipal Judge Tamora Hovde, EMS Co-Chief Rob Fadoir, EMS Co-Chief Brandon Wittmer and Gregory Peck.

Knutson **moved** to approve written checks #309062-31068; voided check - #30983 and 30881; payroll vouchers – #V16110-V16215 and on-line checks for payroll taxes, HSA contributions and WRS. Seconded by Stein. Motion carried.

Russett **moved** to approve the financial reports and budget comparisons for March, 2015 as presented. Seconded by Newton. Motion carried.

Newton **moved** to remove item #16 from the consent agenda – “Approval of Baldwin-Telecom utility permit” for further review. Seconded by Knutson. Motion carried.

Russett **moved** to approve consent agenda items #6-15 and 17. Seconded by Newton. Motion carried. Consent agenda items included:

- Approval of minutes dated March 11, 2015
- Organizational meeting called for April 22, 2015 at 6:00pm
- Approval of proclamation for Clerks Week – May 3-9, 2015
- Approval of proclamation for Arbor Day - April 24, 2015
- Approval of proclamation for National Police Week – May 10-16, 2015
- Approval of operator’s licenses for Barbeau, Benjamin – Countryside Co-Op; Meyer, Michelle – Nilssen Foods
- Approval of 3-year Titan Energy contract for generator maintenance
- Acknowledgement of letter of resignation from Brandon Wittmer (EMS)
- Acknowledgement of letters received from school children
- Approval of municipal court report for March, 2015
- Approval of purchase of Phillips heart monitors for EMS using awarded grant money

Newton **moved** to approve Baldwin-Telecom utility permits contingent upon Engineer Stoffel's review. Seconded by Knutson. Motion carried 6-1 with Russett abstaining.

President Zevenbergen called for public comments three times. No public comments were heard.

Mitchell Knegendorf presented an Eagle Scout project plan to install a Gaga Ball pit at Mill Pond Park. He had presented his plan to the Parks/Rec Committee. They recommended approval. He will pay for and build the pit as part of the project. He will also provide directions for playing the game. He would like to build it in June or July. Russett **moved** to approve the plan and provide the sand needed for the pit. Seconded by Knutson. Motion carried.

Jon Zevenbergen discussed June Bug Days with the board. June Bug Days will be June 4-7. There is a Little League tournament planned along with the returning events including a car show and tractor pull. Zevenbergen will return for the May meeting to obtain board approvals for the event. No action taken at this time.

Carlson stated that the Cemetery Association/Board has officially disbanded by resolution. They were no longer needed to oversee the cemetery operations. Russett **moved** to approve **Resolution 2015-11** - Accepting Cemetery Oversight. Seconded by Nadeau. Motion carried by roll call vote with all in favor. The resolution includes the village taking over the record keeping, financials, maintenance and sexton duties to locate vacant grave sites.

Russett **moved** to share the costs of cemetery tree removal and cemetery wages between the village general fund and cemetery funds. Tree removal is to be 50/50 split and wages will be 75/25 (Village to pay 75%). Seconded by Newton. Motion carried.

Discussion was had on rekeying the buildings at Mill Pond Park. They haven't been rekeyed in many years and there is no accounting for the number of keys that have been made available to the public. Russett **moved** to rekey five doors on the buildings and only issue a certain number of keys to various organizations. Seconded by Recifo-Smith. Upon further discussion, Russett withdrew his motion. Recifo-Smith agreed to withdraw her second. After continued discussion, Russett **moved** to table the issue and send it back to the Parks/Rec Committee for further review. Seconded by Newton. Motion carried.

United Fire and Rescue would like to have a new lease signed for the building that the Village owns and they use. Attorney Dunst hasn't had time to review the new lease that has been presented by United Fire & Rescue. No action taken. Attorney Dunst asked the board if they would be willing to sign a waiver allowing Bakke-Norman to represent United Fire & Rescue on a completely different matter along with representing the village. Knutson **moved** to allow a waiver to be signed allowing the dual representation arrangement. Seconded by Russett. Motion carried.

Russett **moved** to widen Maple St. from 36' to 44' beginning at 6th Ave. to just east of the American Legion during the reconstruction project this year at an approximate additional cost of \$50,000. Seconded by Stein. Motion carried.

Recifo-Smith **moved** to approve a maintenance free unpainted aluminum railing to be placed along the bridge on Maple St. to replace the current railing. Seconded by Stein. Motion carried.

The board discussed taking action on placing “no parking” signs on 8th Ave. between Cedar St. and Pine St. This issue was tabled until the May meeting.

President Zevenbergen called for a break at 7:12pm.

President Zevenbergen called the meeting back to order at 7:17pm.

The WI Dept of Natural Resources (DNR) has contacted the Village to determine if the village has any interest in acquiring a 10 acre parcel along Maple St. and 220th St. by Mill Pond Park. The Village Board is not interested in acquiring the land at this time. No action taken.

Russett asked the board to consider creation of an ad-hoc committee to discuss sidewalks and walking paths throughout the village. Concerns that need to be addressed include: reducing the number of pedestrians walking on Hwy. 63, completing the sidewalk in front of the municipal building, create a walking path along 4th Ave. from Mill Pond Park south to Evergreen St., review the current sidewalk ordinances and create a policy on sidewalk installation, create a designated safety path to schools and discuss with village crew about maintaining and removing snow on a designated path. A committee of two board members and one citizen member was created. Russett and Zevenbergen will sit on the committee. Recifo-Smith will be the citizen member (her term on the board will end on April 21, 2015). No additional action taken.

REPORTS -

Village Engineer – Mike Stoffel – no report

Village Attorney - Terry Dunst – no report

Dept. Heads –

- a). Public Works – Traxler reported that the cemetery mower will be replaced.
- b). Police Dept – Krueger reported the he and Officer Paul attended a State Trooper’s funeral in Keil, WI. He also reported that the new police car has been delivered. Equipment needs to be installed prior to use.
- c). EMS – Wittmer thanked the Village for allowing him to work at the EMS. He is resigning his post as EMS Co-Chief on April 24, 2015. He reported that the EMS held a chicken fry as a fund raiser and the new ambulance is working well. The Board thanked Wittmer for his service to the EMS and the Village and wished him well in his new venture.

Committee Reports –

- a. EMS – no additional report
- b. Parks & Rec – no additional report

Clerk's Report – Tracy Carlson

Carlson reported:

- The spring election was held on April 8, 2015 with a 29% voter turnout (619 voters).
- EMS Chief applications are due April 10, 2015.
- New police officer applications were due on March 31, 2015. Over 60 applications were received.
- The Annual Organizational Meeting for the Board will be held on April 22, 2015 at 6:00pm.
- The new Dairy Day Event will be held on June 27, 2015. The public has been very responsive to the upcoming event.
- Rep. John Murtha will hold a listening session in Baldwin on Friday, April 17 from 2-3pm.

The Board thanked outgoing board member Jennifer Recifo-Smith for her four years of service to the village. She was not re-elected during the Spring Election. She will be replaced by Lance Van Damme.

Zevenbergen adjourned the meeting as there was no additional business. Meeting adjourned at 7:50pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk