

**VILLAGE OF BALDWIN**  
**REGULAR MEETING MINUTES**  
**June 10, 2015 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting Wednesday, June 10, 2015 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00pm.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Lisa Knutson, Doug Newton, Lance Van Damme, Brian Nadeau and Duane Russett.

Others present: Attorney Tom Schumacher, Engineer Greg Adams, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer, EMS Assistant Chief Rob Fadoir, Financial Advisor Patrick Malloy, Brad Coplan, Mike Krumm, Cheryl Krumm, Joe Fisher, Sandy Barriault, Deloris Barriault, Brooks Ketchum, Leslie Harter, Isaac Kruse, Doug Walker, Ken Everson, Police Officer Dan Orr, Scott Husby, Dale and Chloe Hendrickson, Steve Wernlund, Aaron Mckeever, Dori Schofield, David Schofield, Peggy Rode, Tom Solum, George and Beth Bos, Noah Miller, Henry Borntteger, Chris Klinkhammer, Carrie Smith, Greg Olson, Joni Gingerich, Ura Gingerich, Willie Schrock, Tom Fletcher, Candy Weber, Mike Dorwin, Jennifer Recifo-Smith, Matt Knegendorf and Sean Griffin.

Newton **moved** to approve written checks #31207-31310; voided check - #30638; payroll vouchers – #V16328-V16432 and on-line checks for payroll taxes, HSA contributions and WRS. Seconded by Russett. Motion carried.

Knutson **moved** to approve the financial reports and budget comparisons for May, 2015 as presented. Seconded by Russett. Motion carried.

Stein **moved** to approve consent agenda items. Seconded by Russett. Motion carried. Consent agenda items approved included:

- Minutes dated May 13, 2015
- Closing Main St. between 6-7<sup>th</sup> Ave. for Dairy Day in the Park – June 27
- Municipal court report for May

Clerk Carlson swore in new Police Officer Daniel Orr. He was warmly greeted by the audience and the Village Board.

President Zevenbergen called for public comments. None were heard.

Knutson **moved** to approve the recommendation from Planning Commission to approve splitting a lot with a townhome at 1839/1843 Windmill Dr. Seconded by Van Damme. Motion carried.

After much discussion with members of the Amish community, Russett **moved** to table the issue of amending ordinance 205-10 – Animal Feces regarding horse manure left on village streets until the board could review the concerns. Seconded by Nadeau. Motion carried 6-1 with Stein opposed.

Knutson **moved** to approve Resolution 2015-19 – Resolution to borrow from the Trust Funds of the State of Wisconsin in the amount of \$440,000 to refinance General Obligation Refunding Bonds, Series 2006B. Seconded by Van Damme. Motion carried with all in favor by roll call vote.

Stein **moved** to approve Resolution 2015-20 – Providing for the issuance, sale and delivery of \$1,145,000 General Obligation Promissory Notes. Seconded by Newton. Motion carried with all in favor by roll call vote.

Russett **moved** to approve Resolution 2015-21 – Calling for the repayment and redemption of the outstanding \$760,000 General Obligation Refunding Bonds, Series 2006B, dated March 1, 2006. Seconded by Van Damme. Motion carried with all in favor by roll call vote.

Doug Walker, St. Croix County Trail Riders Captain, requested that ATV trails be allowed in Village limits. After public input and hearing opposition by Police Chief Darren Krueger, Newton **moved** to approve an ATV route on 220<sup>th</sup> from Hwy. 12 south to 55<sup>th</sup> and west to Baldwin Plaza Dr. Seconded by Van Damme. Motion carried 4-3 by roll call vote with Zevenbergen, Stein and Russett opposed. Van Damme **moved** to approve ATV routes through the Village on designated streets leading to specific destinations (restaurants, bars, gas stations). The routes will expire in one year when this will be revisited by the board. Seconded by Newton. Motion carried 4-3 by roll call vote with Zevenbergen, Stein and Russett opposed. The board will consider adding UTV's to the ordinance at a later date.

President Zevenbergen called for a recess at 7:12pm.

President Zevenbergen reconvened the meeting at 7:19pm.

Knutson **moved** to approve annual license renewal applications effective July 1, 2015 including liquor licenses, cigarette permits, dance hall permits and pool table permits to the following applicants, contingent upon all monies owed to the village are paid. Seconded by Russett. Motion carried.

<b>Contingent Applicant</b>	<b>Location</b>	<b>License Applied For</b>
Chris Klinkhammer; Agent 680 Main Street; PO BOX 158 Baldwin, WI 54002	Klinker's Korner 720 Main Street, Baldwin, WI 54002	Class "B", "Class B"
<b>Applicant</b>	<b>Location</b>	<b>License Applied For</b>
John Steven Jerlow, Agent 1114 Highpoint New Richmond, WI 54017	Amwest Inc. d/b/a Bob & Steve's BP 830 10 <sup>th</sup> Street, Baldwin, WI 54002	Class "A"

Scott Husby, Agent 850 Park Street Baldwin, WI 54002	Cave Dahl American Legion; Post 240 410 Maple Street, Baldwin, WI 54002	Class "B", "Class B"
Emily Sheridan-Ellingboe, Agent 302 Hanson Street Woodville, WI 54028	Countryside Cooperative 930 10 <sup>th</sup> Avenue, Baldwin, WI 54002	Class "A"
Jennifer Tumax Vasquez; Agent 2810 Hwy 12 Wilson, WI 54027	DJ's Restaurante Juda' 740 Main Street; Baldwin, WI 54002	Class "B"
Tracey Mitich; Agent 730 N. Meadow Drive Hudson, WI 54016	Dollar General Store #13248 880 Spruce Street; Baldwin, WI 54002	Class "A"
Gary VanderVorst, Agent 1424 North Ridge Drive Hudson, WI 54002	Freedom Valu Centers, Inc. 542 Highway 63, Baldwin, WI 54002	Class "A"
Donna M. Hayes; Agent 153 185 <sup>th</sup> Street Hammond, WI 54015	Hayes Enterprises, LLC d/b/a Liquor Haus 820 10 <sup>th</sup> Avenue, Baldwin, WI 54002	Class "A", "Class A"
Derrick Rott; Agent 101 Meadow Lane Woodville, WI 54028	Kwik Trip #696 940 Baldwin Plaza Drive Baldwin, WI 54002	Class "A"
Kayla Tully; Agent N8083 – 290 <sup>th</sup> Street Spring Valley, WI 54767	Kwik Trip #747 1010 Main Street, Baldwin, WI 54002	Class "A"
Mike Dorwin, Agent 1165 250 <sup>th</sup> Street Woodville, WI 54028	Strikers Lanes & Lounge LLC 780 Cedar Street, Baldwin, WI 54002	Class "B", "Class B"
Jason Nilssen; Agent 201 W Stockman Street Woodville, WI 54028	T&W Supermarket d/b/a Nilssens Foods 980 Cedar Street, Baldwin, WI 54002	Class "A"
Richard Pearson, Agent 1109 Crestview Drive Hudson, WI 54016	The Orchard of Baldwin LLC d/b/a The Orchard 571 Highway 63, Baldwin, WI 54002	Class "B", "Class B" (Reserve)
Quinn Johnson; Agent 362 230 <sup>th</sup> Street Baldwin, WI 54002	QS Enterprises, LLC d/b/a the Phoenix Bar & Grill 2570 Gracie Drive, Ste 100, Baldwin	Class "B", "Class B" (Reserve)

Stein **moved** to approve and award constructions bids to Haas Sons, Inc. for Maple St. construction in the amount of \$770,101.85; Albrightson Excavating, Inc. for 8<sup>th</sup> Ave. construction in the amount of \$84,842.10 and to Haas Son, Inc for final lift of asphalt on Oak St. (2014 project) in the amount of \$23,061.50. Seconded by Nadeau. Motion carried.

The board discussed interest rates and terms for special assessments. Van Damme **moved** to table this issue until the next meeting. Seconded by Knutson. Motion carried.

Knutson **moved** to approve purchasing a new mini-tractor for the Public Works Dept which will be used for plant watering and various smaller jobs. Funds will come from sinking fund and equipment fund. Seconded by Newton. Motion carried.

Russett **moved** to begin proceedings for condemnation of 1150 7<sup>th</sup> Ave. Seconded by Van Damme. Motion carried.

Van Damme **moved** to approve amending Ordinance 332-4 – Destruction of Noxious Weeds per staff recommendation. Seconded by Russett. Motion carried.

Russett **moved** to approve paying minimum wage to part-time EMS staff for odd jobs completed at the station on a very limited basis. Seconded by Nadeau. Motion carried.

Van Damme **moved** to allow EMS Assistant Chief Rob Fadoir to attend the EMS World Expo in Las Vegas in Sept., 2015 with the understanding that he will pay for his own travel. Seconded by Zevenbergen. Motion carried. (Chief Tom Boyer is unable to attend).

Nadeau **moved** to approve revising the employee handbook and EMS manual allowing for EMS full-time employees (except Chief and Assistant Chief) to live outside the current 15 mile radius requirement. Seconded by Stein. Motion carried 6-1 with Newton opposed.

Knutson **moved** to approve the purchase of a new Kubota equipped to carry a cot to replace the current Gator. Seconded by Russett. Motion carried. Money from equipment replacement fund will be used for purchase.

## **REPORTS -**

**Village Engineer – Mike Stoffel (absent) – no report**

**Village Attorney - Terry Dunst (absent) – no report**

## **Dept. Heads –**

a). Public Works – no report

b). Police Dept – no report

c). EMS – New Chief Tom Boyer was introduced to the board. He reported that they held an EMS Open House with a very good turnout. He also reported that the department has received the two heart monitors that were able to be purchased with grant money.

## Committee Reports –

- a. EMS – no report
- b. Streets/Building -
  - i. Newton **moved** to borrow money from a CD in the amount of approx. \$30,000 to AM Heating and Cooling to replace most of the furnaces and AC units in the municipal building due to age and non-functioning equipment, repaying the amount within 2 years. Seconded by Nadeau. Motion failed 1-6 with Newton in favor of the motion.  
  
Russett **moved** to use money from a CD in the amount of approx. \$30,000 to AM Heating and Cooling to replace most of the furnaces and AC units in municipal building due to age and non-functioning equipment. Seconded by Knutson. Motion carried 5-2 with Van Damme and Newton opposed.
  - ii. Van Damme **moved** to approve replacing all exterior doors of municipal building due to severe and extreme rusting. Seconded by Knutson. Motion carried.

## Clerk's Report – Tracy Carlson

- a. Knutson **moved** to approve request that employee pay periods to be changed from 24/year to 26/year beginning when staff is able to implement the change. Seconded by Russett. Motion carried.

Carlson reported that she met with Alison Page from BAMC. BAMC is looking for uses for space at the old hospital facility.

The Main St. Farmers Market kicked off the season on June 6 and it was a success with over 10 vendors.

The Dairy Day in the Park event is scheduled for June 27.

The Chamber will be holding their Chili Cook-Off in Sept. with a different type of event than was has been held in prior years.

The Ad-Hoc Sidewalk Committee met to further discuss sidewalks and walking trails. The committee will have a report at a later date.

Van Damme **moved** to go into closed session pursuant to 19.85 (1) (c) – Consideration of employment, promotion, compensation or performance evaluation data of any village employee who is subject to the jurisdiction or authority of the board. Seconded by Russett. Motion carried by roll call vote. Closed session began at 8:28pm. EMS Chief Tom Boyer and Assistant Chief Rob Fadoir were present during a portion of closed session.

Russett moved to reconvene to open session. Seconded by Newton. Open session reconvened at 8:45pm.

Stein **moved** to approve an EMS management structure change, as requested by EMS Chief, Boyer which will create three full-time field supervisor positions (not including chief) with the schedule to be 24 hour shifts on a rotational basis. The current assistant chief will take one position and maintain his title. Two additional positions will need to be filled. The current full-time paramedic position with no supervisory duties will be eliminated effective June 12, 2015. Seconded by Nadeau. Motion carried.

Knutson **moved** to approve a gift for Public Works Director, John Traxler for 40 years of service to the village, which will be on July 15, 2015. Seconded by Russett. Motion carried. A potluck in Traxler's honor will also be held.

Stein **moved** to approve \$1/hr. wage increase for Police Chief Darren Krueger upon a one-year favorable job review. Seconded by Newton. Motion carried. Wage adjustment is effective as of his anniversary date of May 25.

Zevenbergen adjourned the meeting as there was no additional business. Meeting adjourned at 8:48pm.

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Willard Zevenbergen  
Village President

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Tracy Carlson  
Village Clerk