

**VILLAGE OF BALDWIN**  
**REGULAR MEETING MINUTES**  
**July 8, 2015 – 6:00pm**

The Village Board of the Village of Baldwin opened their regular board meeting Wednesday, July 8, 2015 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00pm.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Brian Nadeau, Doug Newton, Duane Russett, Claire Stein and Lance Van Damme.

Others present: Attorney Tom Schumacher, Engineer Mike Stoffel, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer, EMS Assistant Chief Rob Fadoir, Ryma Lindquist, Doug Walker, Joe Fisher, Mark McCoy, Maggie McCoy, Larry Lokken, Dave Prisser, Marie Ista, Pam O’Keefe, Scott Husby, Bernice Van Dien, Ruth Klanderma, Aaron Mckeever, Brooks Ketchum, Gary Newton, Peggy Rode, Joni Gingerich and Greg Larson

Knutson **moved** to approve written checks #31231-31420; voided check - #31230, 31334, 31342, 31344; payroll vouchers – #V16433-V16547 and on-line checks for payroll taxes, HSA contributions and WRS making note that there were credit card late charges billed. Seconded by Russett. Motion carried.

Russett **moved** to approve the financial reports and budget comparisons for June, 2015 as presented. Seconded by Newton. Motion carried.

Stein **moved** to approve consent agenda items. Seconded by Van Damme. Motion carried. Consent agenda items approved included:

- Minutes dated June 10, 2015
- Temporary Operator’s License for Weston Arndt – Striker’s Fast Pitch Tournament -July 31 - August 2<sup>nd</sup>, 2015
- Operator’s License for Valerie Hollingsworth – Dollar General
- Municipal court report for June, 2015

President Zevenbergen called for public comments. Brooks Ketchum spoke to the board about the issues he has with the Building Inspector/Zoning Administrator Brian Wert. According to Ketchum, Wert has not responded to a complaint that Ketchum has reported, in an appropriate manner. The board directed that this issue be placed on the August agenda for further discussion.

Pam O’Keefe and Ryma Lindquist, BW Chamber, requested that Main St. be closed from 6<sup>th</sup> Ave. to 8<sup>th</sup> Ave. from 9am – 5pm for the Chamber Chili Fest held on Sept. 26. Russett **moved** to approve the request. Seconded by Nadeau. Motion carried.

Knutson **moved** to approve Resolution 2015-22 – Compliance Maintenance Annual Report for DNR. Seconded by Stein. Motion carried by roll call vote with all in favor.

Local resident, Maggie McCoy, addressed the board about her concerns with approving ATV routes in the village. Doug Walker responded to her concerns and told the board that the original

route has been revised to exclude Maple St. After much discussion, Knutson **moved** to approve the ordinance amendments to Chapter 497 – Snowmobiles and All-Terrain Vehicles, which have been revised to include ATV/UTV provisions. Seconded by Nadeau. Motion carried by 4-3 roll call vote with Russett, Stein and Zevenbergen opposed.

Van Damme **moved** to approved Resolution 2015-23 – Designating ATV/UTV Trails. Seconded by Newton. Motion carried by 4-3 roll call vote with Russett, Stein and Zevenbergen opposed. ATV/UTV routes are not open to the public until all signage is placed by the ATV Club. The resolution and routes are only valid until June 10, 2016 at which time the routes will be revisited.

President Zevenbergen called for a recess at 6:55pm.

President Zevenbergen reconvened the meeting at 7:02pm.

The board discussed amending Ordinance 205-10, removing the requirement that horse manure be picked up on village streets. After much discussion, Russett **moved** to amend ordinance 205-10 – Animal Feces to exclude “horses” from the verbiage. Seconded by Van Damme. Motion failed 4-3 with Zevenbergen, Newton, Nadeau and Stein opposed to removing “horses” from the ordinance. No further action was taken. The ordinances stand as currently stated.

Per the Sidewalk Committee, the board discussed painting a walking path on 4<sup>th</sup> Ave. from Mill Pond Park to Vandenberg St. which would include removing parking on the west side of 4<sup>th</sup> Ave. Van Damme moved to table this issue until next month’s meeting. Seconded by Knutson. Motion passes 5-2 with Russett and Zevenbergen opposed. This will be tabled until the Aug. meeting.

Russett **moved** to approve revising the terms of the special assessment pay schedule to 10 years and the interest rate to .5% above the village’s borrowing cost for the Maple St. project. Seconded by Nadeau. Motion carried.

Knutson **moved** to allow Public Works Dept. to obtain bids for mowing lawns of properties that are issued weed notices. Seconded by Nadeau. Motion carried.

Stein **moved** to approve awarding a bid for 6” gutters on the municipal building to Horizon Gutters in the amount of \$7679.00 using money from a CD to pay for it. Seconded by Knutson. Motion carried.

Knutson **moved** to approve renewing the Lifequest billing contract for EMS. Seconded by Zevenbergen. Motion carried.

Stein **moved** to approve hiring Perin Dooley and Scott Craig as full-time EMS field supervisors. Seconded by Van Damme. Motion carried.

## **REPORTS -**

### **Village Engineer – Mike Stoffel**

Construction on Maple St. and 8<sup>th</sup> Ave will begin on July 13, 2015. There will be a temporary connection from Hwy. 63 to Pine St. for deliveries to the businesses and Post Office affected by the 8<sup>th</sup> Ave. street closure.

**Village Attorney** – no report

**Dept. Heads –**

- a). Public Works – no report
- b). Police Dept – no report
- c). EMS – no report

### **Committee Reports –**

- a. EMS – no report
- b. Parks & Rec – no report
- c. Streets & Building – no report
- d. Public Safety – no report
- e. Water & Sewer – no report

### **Clerk's Report – Tracy Carlson**

The board was reminded that John Traxler will celebrate 40 years with the Public Works Dept. An anniversary lunch will be provided on July 9, 2015. All employees and board members are invited. The Village Board thanked Traxler for his service and dedication to the village.

Deputy Clerk Becky Eggen will at the Clerk/Treasurer's Institute in Green Bay the week of July 13, 2015.

Dairy Day in the Park was held on June 27, 2015. It was a huge success with over 500 free hot dog lunches served. Positive comments were heard throughout the day. A huge thank you is owed to Willy Zevenbergen, Mikalya Doornink and Tracy Carlson for planning the event.

Shopko representatives will be at the August board meeting to continue conversations about their development in Baldwin.

The BW Chamber of Commerce will host an "After 5" event to accept a grant check from the WI Dept. of Tourism. The board is invited to attend.

The zoning administrator position will need to be reviewed due to complaints received in the office.

Closed session was no longer necessary. Request for discussion on EMS wage review was withdrawn. No action taken.

Zevenbergen adjourned the meeting as there was no additional business. Meeting adjourned at 8:02pm.

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Willard Zevenbergen  
Village President

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Tracy Carlson  
Village Clerk