

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
December 9, 2015 – 6:00pm

The Village of Baldwin Board of Trustees opened their regular board meeting on Wednesday, December 9, 2015 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:02pm.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Duane Russett, Claire Stein, Aaron Mckeever and Lance Van Damme.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer and Richard Carlson.

Russett **moved** to approve consent agenda items. Seconded by Van Damme. Motion carried. Consent agenda items approved included:

- Checks #31888-31996; payroll vouchers – V17000-V17118; voided checks #31749; on-line checks for payroll taxes, HSA contributions, deferred comp/Roth, PSN and WRS
- Financial Reports (including budget comparisons) for November
- Minutes dated November 11, 2015
- Municipal fee schedule for 2016
- Fireworks permits for Fireworks City and Fireworks and More for 2016
- Christmas gifts for full-time employees
- Operator’s license for Linda Powell, Freedom Valu Center
- Municipal court report for November
- Appointment of election inspectors for two-year term (Jan 1, 2016 – Dec. 31, 2017)

President Zevenbergen called for general public comments. None were heard.

Knutson **moved** to approve amending Ordinance 635-47 G (2) – Parking Requirements and 635-47 L - Special Exception to Parking Requirements allowing for more flexibility in parking requirement for retail and financial establishments as recommended by Planning Commission. Seconded by Van Damme. Motion carried.

Newton **moved** to approve Resolution 2015-29 – 2016 Wages for EMS On-Call Staff. Seconded by Knutson. Motion carried by roll call vote with all in favor.

Newton **moved** to approve Resolution 2015-30 – 2016 Wages for Elected Officials and Appointed Committees and Vendors. Seconded by Van Damme. Motion carried by roll call vote with all in favor.

Stein **moved** to approve a \$1.00/hr wage adjustment for EMS Chief, Tom Boyer effective at 6-month anniversary date for a positive review. Seconded by Russett. Motion carried.

President Zevenbergen appointed himself, Russett, Clerk Carlson and Public Works Director Traxler to the selection/review committee to review the proposals submitted by engineering firms, hold interviews if necessary and to make a recommendation to the board.

Mckeever **moved** to approve the purchase of an attachment for a tractor for Public Works at Traxler's request. Seconded by Van Damme. Motion carried.

Van Damme **moved** to approve amending Ordinance 131-1 – Publication and 131-2 – Legal Posting, per Chap. 985 of WI State Statute, to allow village items of public notice to be placed on the village's website and in one location except as when required by state law that items be posted in three locations or published in the paper. Seconded by Russett. Motion carried 6-1 with Stein opposed.

Newton **moved** to approve the lease with United Fire and Rescue, Baldwin Station. Seconded by Knutson. Motion carried 5-2 with Van Damme and Mckeever abstaining as they are members of the fire department. Russett is the village representative on United Fire and Rescue Board. It was of legal opinion that he could vote on this lease issue.

Newton **moved** to continue the cost sharing of cemetery expenses with the cemetery accounts. The village agrees to pay 75% of the cemetery sexton/caretaker wages and 50% of any tree removal. Seconded by Stein. Motion carried. This will be revisited for budget year 2017.

The board was reminded that the 2016 budget allows for new electronic devices for the board members to receive their meeting packets. The options for devices include an upgraded iPad, a Chromebook or a laptop. Board members are to let Clerk Carlson know their preference for a device.

Knutson **moved** to pay Harvey Hielkema \$40/month for rent for the storage shed where the flower watering truck is stored. Seconded by Russett. Motion carried.

REPORTS -

Village Engineer – Mike Stoffel

Stoffel gave plans for 11th Ave. street project and the I94 water main loop in the industrial park to the board.

He also reported that the traffic impact study has been completed for the Shopko/Gordy's development. WI DOT will review it and determine the validity of the results.

Dept. Heads –

- a). Public Works – no report
- b). Police Dept – no report
- c). EMS – no report

Clerk's Report –Clerk, Tracy Carlson

Carlson handed out graphs and charts to explain how the 2016 budget was divided up between departments and the break out of general expenses and wages/benefits. One chart explained where the tax dollars go in relation to other taxing entities.

A memo from Sean Lentz, Ehlers re: the possible creation of TIF 8 was distributed. The board was reminded that there is a public hearing to be held on Dec. 21 that they should attend if they want more information on the creation of the district. A full explanation of the plan will be discussed at the January meeting.

Carlson reported that she attended a St. Croix County Bike/Ped Coalition meeting on Dec. 8. It was a productive meeting to help county representatives understand the needs of the residents of the eastern side of the county.

Carlson reminded Knutson, Stein and Mckeever to let her know if they will not be seeking another term as village trustee.

As there was no additional business, President Zevenbergen adjourned the meeting at 6:45pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk