

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
February 10, 2016 – 6:00pm

The Village of Baldwin Board of Trustees opened their regular board meeting on Wednesday, February 10, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Duane Russett, Claire Stein, Aaron Mckeever and Lance Van Damme.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Engineer Erik Henningsgard, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer, Chris Newmann, Justin Leach, Ed Paulsen, Eric Fennern, Nancy Fennern, Matt Knegendorf, Tim DiBona, Peter Pillman, Darcy Almquist, Terry Andersen, Matt Ellis, Larry Rohl, Maggie McCoy, Mark McCoy, Jeff Hielkema, Paul Pillman and many others.

Russett **moved** to approve consent agenda items. Seconded by Mckeever. Motion carried. Consent agenda items approved included:

- Checks written - #32124 – 32223; Voided check - #32089; Payroll Vouchers V17230-V17334; on-line checks for payroll taxes, HSA contributions, deferred comp/Roth, Payment System Network and WRS.
- Financial Reports for January, 2016
- Minutes dated Jan. 4, 2016 (Special Meeting), Jan. 13, 2016 (Caucus), Jan. 13, 2016 (Board Meeting)
- New social media policy for Ambulance service
- New First Responder Policy for Ambulance service
- Municipal court report for January, 2016
- New contract with SEH Engineering

President Zevenbergen called for general public comments. Matt Knegendorf commended the Public Works Dept for keeping the streets clean during and after a heavy snow. No other comments were heard.

Jennifer Smith from Regions EMS presented a short video of a gentleman being saved while having a heart attack that occurred at Nilssen's Grocery at the end of December. After the video was shown, Regions EMS presented life-saving awards to St. Croix County Dispatch, Baldwin EMS, Baldwin Police Dept., United Fire and Rescue and the staff at Nilssen's. Because of the teamwork shown during this event, the gentleman's life was saved. The Village Board gave a standing ovation to those agencies and Nilssen's staff for outstanding work in our community.

Jeff Hielkema, Kwik Trip, requested that amplified speakers be allowed to be placed on the canopy and corners of the building at the Main St. location (similar to what is present at the location at Baldwin Plaza Drive). Hielkema described that the speakers would be used for minimal advertising and for addressing customers at the pumps. Attorney Dunst was instructed

to review the current ordinance and revised as necessary to allow this type of amplified noise for commercial businesses. No additional action taken.

Van Damme **moved** to approve the request from June Bug Days Committee to “square off” the driveway going into Mill Pond Park (west and north of the tennis courts) to allow for better parking during the annual tractor pull. Seconded by Knutson. Motion carried 6-1 with Stein opposed. Soccer Program representative, Ed Paulson, spoke to the board about his program needs. Any additional requests from the June Bug Days Committee for additional parking will be sent to the Parks/Rec Committee. The Soccer Program will be invited to attend.

Justin Leach, Felicity Homes, spoke to the board re: impact fees. He would like to build homes in Baldwin but find the impact fees prohibitive. He requested that the impact fees be reduced or put on hold. Van Damme **moved** to have the engineer (SEH) present a cost estimate for doing an impact fee study to determine the effectiveness of the fees and report back in March. Seconded by Stein. After some discussion, the motion was rescinded. Russett **moved** to proceed with an impact fee study with the cost not to exceed \$5000. Seconded by Knutson. Motion carried.

Knutson **moved** to place a two-month moratorium on residential impact fees, which would allow Felicity Homes to start the bidding process on a new residential build. Motion failed due to lack of second. No action taken.

Eric Fennern, Fennern Jewelers, requested that the board allow ATV’s with plow attachments to be on the Main St. sidewalks to remove snow. As it is a violation of the ordinances to have ATV’s on sidewalks, no action was taken on the request.

PUBLIC HEARING regarding Special Assessments for public improvements on 11th Ave. between Maple St. and Main St. was called to order at 7:25pm. Engineer Stoffel updated the board on the project. Zevenbergen called for public comment three times. Hearing no public comments, the public hearing adjourned at 7:32pm.

Newton **moved** to approve the special assessments as presented. Seconded by Knutson. Motion carried.

Zevenbergen called for a break at 7:33pm.

Zevenbergen called the meeting back to order at 7:38pm.

Newton **moved** to award the 11th Ave. project to Total Excavating with a base bid of \$140,729.50. Seconded by Van Damme. Motion carried.

Russett **moved** to award the I94 water main loop in the Baldwin Industrial Park to A-1 Excavating with a larger 30” casing under the interstate and 12” water main with a bid of \$311,907.00. Seconded by Knutson. Motion carried.

Carlson updated the board on Wally Nelson’s request to annex his 10+ acres of land into the village (corner of Hwy. 63 and 60th Ave.). He has decided to not annex at this time.

Russett **moved** to approve the request from Adoray for reimbursement for front improvements to be made to 868 Main St. and 815 Main St. through the façade grant program. Seconded by

Knutson. Motion carried. Carlson will work with Attorney Dunst to create a development agreement for the project.

Van Damme **moved** to not honor the request from the Baldwin-Woodville Chamber of Commerce for \$400 reimbursement for the horse parade held in December, 2015. Seconded by Stein. Motion failed 2-5 with Newton, Russett, Zevenbergen, Stein and Knutson opposed.

Russett **moved** to honor the request from the Baldwin-Woodville Chamber of Commerce for \$400 reimbursement for the horse parade, with a stipulation that in the future they ask for reimbursement prior to submitting the receipts. Seconded by Knutson. Motion carried 6-1 with Van Damme opposed.

Russett **moved** to table the discussion on revising a newly proposed ordinance regulating the use of large storage containers throughout the village. Seconded by Newton. Motion carried.

Russett **moved** to approve repairs to the Baldwin Industrial Park Sign in the amount of \$1500 which will fix the ballasts and replace the florescent lights. Seconded by Van Damme. Motion carried. The repairs will be paid for by the Baldwin Economic Development Corporation and possibly by a donation from the Baldwin-Woodville Chamber of Commerce.

Van Damme **moved** to begin the process of condemnation of The Coachman and Ray's Truck Stop and Restaurant. Seconded by Russett. Motion carried.

Stein **moved** to approve a wage increase of \$.50/hr for Baldwin Ambulance Field Supervisors Perin Dooley and Scott Craig for positive six-month reviews. Seconded by Knutson. Motion carried.

Russett **moved** to approve a wage increase of \$.50/hr for Deputy Treasurer Steve Perry for a positive 1-year job review.

Knutson **moved** to approve the request from June Bug Days Committee to close Maple St. from 4th Ave. east to 220th over June Bug Days weekend. Seconded by Van Damme. Motion carried.

REPORTS -

Village Engineer – Mike Stoffel (Ayres) – no report

Village Engineer – Erik Henningsgard (SEH)

Henningsgard introduced himself to the board. He had no additional report.

Dept. Heads –

- a). Public Works – no report
- b). Police Dept – Chief Krueger attended a three-day Police Chief's Conference in WI Dells.
- c). EMS – Chief Boyer reported that applications have been received for Field Supervisor and interviews will be starting soon.

Committee Reports

1). Ambulance Committee is recommending that the LOSA program design be adjusted to allow participants to have better flexibility in obtaining points. Stein **moved** to adjust the program. Seconded by Knutson. Motion carried.

Clerk's Report –Clerk, Tracy Carlson

Carlson reminded the board and audience that there is a spring primary election on Feb. 16. Polls are open from 7:00am – 8:00pm. New election equipment will be used.

Job reviews of the general employees have been completed.

Carlson met with a small business owner about obtaining some land in the Baldwin Industrial Park. There is some interest.

The public hearing for the water rate increase will be held by the Public Service Commission on Thursday, Feb. 18 at 10:00am in the board room.

Carlson has been invited to attend the Library Board meeting on Monday, Feb. 15 to discuss the village handbook and other items that might be of concern with the Library Board. The goal is to open communication between the Library Board and the Village Board.

As there was no additional business, President Zevenbergen adjourned the meeting at 8:51pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk