

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
April 13, 2016 – 6:00pm

The Village of Baldwin Board of Trustees opened their regular board meeting on Wednesday, April 13, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Aaron Mckeever, Doug Newton, Duane Russett, Claire Stein and Lance Van Damme.

Others present: Attorney Terry Dunst, SEH Engineer Erik Henningsgard, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer, Nancy Hable, Scott Hawkins, Brian Lovdahl, Alison Page, Robb Paulson and Colton Mikla

CONSENT AGENDA

Van Damme requested item #15 – “Approval of street closure request from St. Croix Valley Dance Academy” be removed from the consent agenda for further discussion.

Newton requested item #5 – “Checks Written” be removed from the consent agenda for further discussion.

Russett requested item #18 – “Approval of \$5000 contribution to June Bug Days Committee for fireworks” be removed from the consent agenda for further discussion.

Russett **moved** to approve remaining consent agenda items. Seconded by Mckeever. Motion carried. Consent agenda items approved included:

- Minutes dated March 9, 2016
- Financial Reports (including budget comparisons) for March, 2016
- Setting organizational meeting for April 20, 2016 – 6:00pm
- Declare Proclamation for Municipal Clerk’s Week – May 1-7, 2016
- Declare Proclamation for Arbor Day – April 29, 2016
- Operator’s Licenses for Peck, Adam – Freedom Valu Centers and Gallatin, Shannon – Nilssen’s Food
- Bankruptcy write-off of \$218.68
- Purchase of EMS radios
- Library Trustee appointments for 2016
- Confirmation of appointment of Brian Nolde as Full-time EMS Field Supervisor
- Municipal court report for March, 2016
- Amending ordinance 428-27 (B) – Trespass to a dwelling or land

Newton questioned consent agenda item #5 (check register) - specifically for a payment to Baldwin Greenhouse in the amount of \$50 for EMS. Chief Boyer explained that it was for flowers sent to an employee at the death of her mother. Knutson **moved** to approve checks

written - #32333 – 32463; voided check – 32278; payroll vouchers – V17499-V17542; on-line checks for taxes, HSA contributions, deferred comp/Roth IRA, Payment System Network and WRS. Seconded by Mckeever. Motion carried.

Van Damme questioned consent agenda item #15 which was the request by St. Croix Valley Dance Academy to close 9th Ave for their customer appreciation party to be held on May 25 from 5-7. He felt the board approves too many street closure requests. Knutson **moved** to approve the request to close 9th Ave. from Main St. to parking lot on 9th Ave. on May 25. Seconded by Stein. Motion carried 6-1 with Van Damme opposed.

Russett questioned consent agenda item #18 – donation of \$5000 to June Bug Days for fireworks. He asked if this was budgeted and questioned the amount of the donation. It was a budgeted amount. Newton **moved** to approve the donation of \$5000 to June Bug Days. Seconded by Mckeever. Motion carried 6-1 with Russett opposed.

President Zevenbergen called for general public comments. None were heard.

Foursquare Church, 700 80th Ave., has submitted a rezoning request for said property. It is currently zoned R-1. The request is to rezone it to C-1-Local. The Planning Commission held a public hearing and meeting on April 4, 2016 where comments were heard from neighbors of the mentioned property opposing the rezoning. The Planning Commission recommended that the rezoning be approved. Neighboring property owners in attendance at the board meeting spoke to the board about their concerns about excessive traffic, noise, lighting etc. Scott Hawkins, Keller Williams Realty, representing the potential buyer for the property, shared that the buyer would like to open a home improvement (siding, gutters etc.) business with normal business hours and no large semis or excessive noise. Van Damme **moved** to approve the rezoning request as presented. Seconded by Knutson. Motion carried 5-2 with Stein and Russett opposed.

David Carlson and Erik Henningsgard (SEH) reviewed the current impact fee structure. After a long discussion which included a brief review of the 2004 needs assessment study, possible needs for the future and possible reduction or elimination of impact fees, Russett **moved** to table this item until the next meeting, giving the board time to think about the information presented. Seconded by Knutson. Motion carried.

Baldwin Area Medical Center has requested that the impact fees being charged for their new hospital/clinic construction be waived. They introduced numerous reasons why they feel they should be waived and presented packets to the board. After a long discussion, Zevenbergen created an ad-hoc committee consisting of village staff and himself to review the information and determine a possible recommendation re: their request. Mckeever **moved** to table this issue until the committee can meet and report back to the board. Seconded by Knutson. Motion carried.

Julie Gardner submitted a letter to the board re: a requested inspection of her property located at 830 Main St. Gardner expressed that, although the property may not look the best from the front, it is not a hazard to the community, is not rodent-infested and is not falling down. Zevenbergen **moved** to halt the inspection process. Seconded by Russett. Motion carried.

Zevenbergen called for a break at 7:48pm.

Zevenbergen called the meeting back to order at 7:55pm.

Knutson **moved** to add a \$25 large storage unit permit fee to the fee schedule. Seconded by Zevenbergen. Motion carried 6-1 with Mckeever opposed.

Discussion was had on adding handicapped parking spaces on Main St. Mckeever **moved** to send this issue to the Streets/Building Committee. Seconded by Van Damme. Motion carried 5-2 with Stein and Knutson opposed.

Van Damme **moved** to approve Resolution 2016-05 – Authorizing the borrowing of funds from Trust Funds of State of Wisconsin for financing projects in TIF 7, namely the water main loop. Seconded by Stein. Motion carried by roll call vote.

Zevenbergen presented the Creamery Park shelter plans to the board. Fundraising efforts will begin to help pay for construction. The board took no action.

Knutson **moved** to table the renewal of two CD's until other banks can be explored for better interest rates. Seconded by Russett. Motion carried. The two CD's are an old hospital/clinic CD and the Baldwin Cemetery CD.

REPORTS -

Village Engineer – Mike Stoffel (Ayres) – not present, no report

Village Engineer – Erik Henningsgard (SEH) – written report submitted

Village Attorney – Terry Dunst (Bakke Norman)

Attorney Dunst updated the board on the inspection request made to The Coachman (Energy St). The owner has allowed an initial inspection where it was determined that repairs are needed and rodents were discovered. The owner and its representatives have agreed to hiring an exterminator. Brian Wert, Building Inspector, has not submitted a formal report re: the repairs needed. Dunst explained to the board that the owner is in litigation with their insurance company and it's believed that the case will be completed within a year. Knutson **moved** to halt the continued process for possible condemnation considering the possibility that the business will reopen. Seconded by Russett. Motion carried 6-1 with Van Damme opposed.

Attorney Dunst updated the board on the inspection request made to Ray's Southside Restaurant and Gas Station (Energy St.). The property is in foreclosure and all attempts made to have an inspection have not been answered. Russett **moved** to continue with the inspection process by obtaining an inspection warrant from the municipal court. Seconded by Van Damme. Motion carried.

Dept. Heads –

a). Public Works –

Pre-construction meeting for 11th Ave. will be held on April 18.

Water main loop (TIF 7) will begin when winter road restrictions are lifted.

Traxler asked the board how the small improvements to Mill Pond Park parking area should be paid for. No response from the board.

Traxler brought it to the board's attention that repairs to the streets in the old industrial park (TIF 5) will need to be maintained and fixed.

Maple St. reconstruction will continue after June Bug Days.

b). Police Dept –

Chief Krueger would like use a sponsorship program developed by the state to put interested parties through police school. The board asked for more information on the program before any decisions can be made.

Chief Krueger requested the purchase of a new upgraded radar machine at a cost of \$1600. Knutson **moved** to approve the request. Seconded by Newton. Motion carried.

c). EMS –

Chief Boyer requested the purchase of two new IV pumps at total cost of \$5700. Knutson **moved** to approve the request. Seconded by Mckeever. Motion carried.

Chief Boyer reported that he and Field Supervisor Perin Dooley are finishing a Critical Care Paramedic class.

d). Library – report submitted for review

Committee Reports - none

Clerk's Report –Clerk, Tracy Carlson

Carlson reported that there were 994 voters (approx. 48% of registered voters) at the April 5, 2016 election. There were 144 new registrations processed.

Training on new financial software will be completed at the end of the week.

The Public Service Commission has approved a public fire service charge which will be billed quarterly according to the tariff issued by the Commission. This charge is for hydrant maintenance.

Carlson reminded the board about the Annual Organizational Meeting to be held on April 20, 2016 at 6:00pm.

Carlson reminded the board that there is a Business After 5 event being sponsored by all county Chambers of Commerce in New Richmond on April 14. The board members are invited to attend.

As there was no additional business, President Zevenbergen adjourned the meeting at 8:51pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk