

**VILLAGE OF BALDWIN
ANNUAL MEETING MINUTES
April 20, 2016 – 6:00pm**

The Village Board of the Village of Baldwin opened their annual organizational board meeting on Wednesday, April 20, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m. Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Doug Newton, Duane Russett, Lance Van Damme, Claire Stein and Aaron Mckeever.

Others present: Tom Hawley

Clerk Carlson administered the oath of office to the newly elected board members – Aaron Mckeever, Lisa Knutson and Claire Stein for term beginning 2016 and ending in 2018.

Knutson **moved** to approve Resolution 2016-06 – Designating Depositories. Seconded by Newton. Motion carried by roll call vote with all in favor.

Newton **moved** to approve Resolution 2016-07 – Wages for Elected Officials, Appointed Boards and Vendors. Seconded by Russett. Motion carried by roll call vote with all in favor.

Van Damme **moved** to approve Resolution 2016-08 – Succession in an Emergency. Seconded by Newton. Motion carried by roll call vote with all in favor.

After a few suggested amendments to the committee appointment list, Russett **moved** to approve the list as amended. Seconded by Van Damme. Motion carried. Appointments are as follows:

President Pro-Tem – Duane Russett, **Streets and Buildings** - Trustees Newton and Mckeever; **Water and Sewer** - Trustees Van Damme and Stein; **Budget and Finance** - Trustees Knutson and Newton; **Public Safety and Personnel** - Trustees Russett and Mckeever; **Parks and Rec** - Trustee Russett and Pres. Zevenbergen; **United Fire and Rescue** – Trustee Knutson and alternate Trustee Newton; **Ambulance Committee** – Trustees Knutson and Stein, EMS Director Tom Boyer, Woodville representative – Barry Ketchum, **Board of Review** - President Zevenbergen, Clerk Carlson, Trustees Newton and Stein, **Zoning Board of Appeals** - Jon Veenendaal, Harold Grotenhuis, Randy Myer, Richard Newton and Heather Zinda; **Weed Commissioner and Forester** - John Traxler. **Planning Commission** - President Zevenbergen, Trustee Van Damme, Mark Donkersgoed, Scott Husby, John Walker, Kathy Jo Brihn and Justin Juelich, **United Civic Center Commission** – Trustee Russett, Rolland Reick, Scott Woodington and Mike Delong, **Urban Forestry Board** - Trustee Stein, John Traxler, Erik Henningsgard, Kent Lindall, Rachel Ackley; **Police Commission** - Jerry Neely, Steve Boldt, Sean Griffin, John Walker, Willy Zevenbergen; **Library Board** - Dave Phernetton, Claire Stein, Joni Wernlund, Nicole Kriener, Joan Heebink.

Village employees, professional service providers and salary schedule/remunerations -

Employees: Administrator/Clerk-Treasurer, Tracy Carlson; Director of Public Works, John Traxler; Chief of Police, Darren Krueger; Library Director, Rebecca Dixon; EMS Chief, Tom Boyer

Professional Service Providers: Auditor – Wipfli LLP; Attorney – Bakke Norman S. C.; Consulting Engineer – Short, Elliot and Hendrickson; Clerk of Court – Kathy Jo Brihn; Building Inspector – Brian Wert; Zoning Administrator – Brian Wert; Assessor – Barrett Brenner; Designated Depositories – First Bank of Baldwin, Westconsin Credit Union, Local Government Investment Pool

Salaries/Remunerations: Village President - \$7200/yr; Trustee - \$3400/yr; Attorney - \$1450/month; Municipal Judge - \$4800/yr; Building Inspector/Permits – fee schedule per ordinances; Zoning Board of Appeals – Chair - \$75/meeting; member - \$50/meeting; Planning Commission – Secretary - \$75/meeting; member - \$50/meeting; Board of Review - \$100/day; Election Official - \$12/hr.; Chief Election Inspector - \$14/hr.

Carlson reviewed a new board member orientation packet, focusing on open meeting laws and violations that can inadvertently occur. No board action taken.

The board discussed impact fees at length to determine if they were still needed and necessary and if they are, should the fees remain the same as they have been since 2004. They discussed reducing the fees, creating a new needs assessment study, eliminating the fees or leaving them as they currently are. Russett **moved** to eliminate the sewer impact fee (\$3450) and the building impact fee (\$400) as the remaining projects listed in the needs assessment study for these two items are deemed unnecessary at this time. Seconded by Stein. Motion carried 5-2 with Knutson and Newton opposed.

Being there was no further business, Pres. Zevenbergen adjourned the meeting. Meeting adjourned at 7:11pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk