

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
May 11, 2016 – 6:00pm

The Village of Baldwin Board of Trustees opened their regular board meeting on Wednesday, May 11, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Aaron Mckeever, Doug Newton, Duane Russett, Claire Stein and Lance Van Damme.

Others present: Attorney Terry Dunst, SEH Engineer Erik Henningsgard, Public Works Director John Traxler, Police Chief Darren Krueger, Marvin Blok, Mark McCoy, Maggie McCoy, Doug May, Matt Clemens, Alison Page, Rory O’Sullivan, Brian Lovdahl, Robb Paulson and Scott Husby

CONSENT AGENDA

Newton requested item #4 – Review/Approval of Bills on the consent agenda be discussed further.

Van Damme **moved** to approve remaining consent agenda items 5-12. Seconded by Mckeever. Motion carried. Consent agenda items approved included:

- Financial Reports for April, 2016
- Minutes dated April 13, 2016 and April 20, 2016
- Proclamation for Emergency Medical Services Week – May 15-21
- Proclamation for National Public Works Week – May 15-21
- Proclamation for National Police Week – May 15-21
- Beer garden permit for June Bug Days – Klinkers
- Operator’s License for Hedrington, Amanda – Freedom Valu Center
- April municipal court report

Newton questioned consent agenda item #4 – Review/Approval of Bills. He questioned the format of the reports submitted, specifically looking for a detailed report of the check register. He didn’t realize that the check detail report was included in the packet. Knutson **moved** to approve the bills and check register. Seconded by Russett. Motion carried 6-1 with Newton opposed.

President Zevenbergen called for general public comments. Rory O’Sullivan, an attorney from Spring Valley and Hudson resident, introduced himself as a candidate for St. Croix County District Attorney. The Board thanked him for the introduction. There were no other public comments.

Van Damme **moved** to approve a special exception sign permit and plans for Midwest Trucking located at 2500 Alreich Ave. as recommended by the Planning Commission. Seconded by Stein. Motion carried.

Discussion and possible action on Purdy Family Dentistry expansion plans was tabled and sent back to Planning Commission until more topographical and drainage information was submitted.

Marvin Blok, 1040 11th Ave., addressed the board about extending the special assessment payment schedule for the assessments that will be charged for the reconstruction done to 11th Ave. in 2016. Knutson **moved** to allow special assessments charged to 11th Ave. project (2016 reconstruction plan) to be paid up to 10 years instead of three. Seconded by Van Damme. Motion carried.

Attorney Dunst was instructed to amend the special assessment ordinance to allow payment for assessments to be up to 10 years.

Blok requested that rebar be placed in his sidewalk during the reconstruction of 11th Ave. This was not in the project plan. The board instructed him to work with Public Works Director Traxler to put rebar in at Blok's expense. No action taken.

Russet **moved** to approve the various requests of the June Bug Days Committee which include dates set for June 8-11, 2016; parade route and road closures; temporary class "B" retailers license for June 8-12; public dance license; beer garden application; temporary operator's licenses for Randy Myer, Lori Myer, Jamie VanRanst, Aaron VanRanst Troy Peterson, Annette Peterson, Jon Zevenbergen, Steven Rognholt, Emily Rognholt, Mark Manninen, Mark Roemhild, Hillary Maurer, Josh Maurer, Grey Hush, Jennifer Smetana, Craig Albrightson, Patrick Crowley, Jeremy Werner; fireworks permit; Main Street closure for car show and all licensing fees be waived. Seconded by Newton. Motion carried.

President Zevenbergen asked for a motion on waiving all impact fees for the Baldwin Area Medical Center. No motion heard. No action taken.

President Zevenbergen asked for a motion on charging only the fitness center street impact fee of \$10,500. No motion heard. No action taken.

President Zevenbergen asked for a motion on charging only street impact fees for the new hospital and fitness center in the amount of \$44,340 (\$33,840 for hospital, \$10,500 for fitness center). Knutson **moved** to charge only street impact fees in the amount of \$44,340, deferred for two years and paid over five years thereafter. Seconded by Stein. Motion carried 4-3 with Van Damme, Mckeever and Newton opposed.

No action was taken on the next three agenda items – charging Baldwin Area Medical Center only water and streets impact fees; charging only water and sewer impact fees or charging all fees.

Public hearing was called to order to address amending ordinance Chapter 598 – Impact Fees. President Zevenbergen called for comments three times. Hearing none, he closed the public hearing. Mckeever **moved** to approve amending chapter 598-7 – payment of fees; eliminating chapter 598-11 – public sewer fees and eliminating chapter 598-14 – public building fee both in their entirety. Seconded by Van Damme. Motion carried 5-2 with Newton and Stein opposed.

Knutson **moved** to approve Resolution 2016-09 – Amending Impact Fees on Fee Schedule. Seconded by Russett. Motion carried 5-2 by roll call vote with Newton and Stein opposed.

Van Damme **moved** to amend Ordinance Chapter 373-1. A and 373-1. B – Licensees and permittees required to pay local taxes, assessments and obligations which will ensure that all monies owed to the village will be paid prior to issuance of most permits and licenses. Seconded by Newton. Motion carried.

Stein **moved** to move the “hospital CD” and “cemetery CD” to Westconsin Credit Union from First Bank of Baldwin for a period of two years. They are providing the best rates in the area. Seconded by Newton. Motion carried.

STREETS/BUILDING

Van Damme **moved** to approve placing 2-hour parking signs on the north side of Birch St. between 5th Ave. and 8th Ave. Seconded by Stein. Motion carried.

The Street/Building Committee reported that the Rebecca Dixen, Librarian has expressed concerns about space needs in the library. No action taken.

The committee instructed staff to get a quote on a “visitor’s information” booth for the cemetery. No action taken.

Newton **moved** to charge the Baldwin-Woodville Food Pantry \$100/month rent starting in 2017. Seconded by Knutson. Motion carried 3-2 with Van Damme and Russett opposed. Zevenbergen and Stein abstained.

PUBLIC SAFETY/PERSONNEL

Russett **moved** to approve a safety shoe reimbursement of \$130, as needed, for the Public Works employees. Seconded by Knutson. Motion carried 6-1 with Newton opposed.

Knutson **moved** to approve updated job descriptions for Deputy Clerk and Deputy Treasurer. Seconded by Russett. Motion carried 5-2 with Stein and Newton opposed.

Russett **moved** to approve a \$1.00/hr wage adjustment, effective May 8, 2016, for Deputy Clerk Becky Eggen for increased job duties as described in the updated job description. Seconded by Stein. Motion carried 6-1 with Newton opposed.

The board considered the Public Safety/Personnel Committee recommendation to amend ordinance 497-5 to allow ATV’s on the sidewalks to remove snow. No action taken for lack of interest in amending this ordinance.

REPORTS -

Village Engineer – Mike Stoffel (Ayres) – not present, written report submitted with updates to current projects including Maple St., 11th Ave. and the water main loop at the I94 industrial park.

Village Engineer – Erik Henningsgard (SEH) – written report submitted

Dept. Heads –

a). Public Works –

Traxler report that staff will be having a meeting to discuss the water main that runs in front of and under the parking lot at Gregerson's Ace Hardware and Nilssen's Grocery (Cedar and Hwy. 63).

b). Police Dept –

Chief Krueger reported that the 2-hour parking signs on 9th Ave. seem to be working as expected. He also asked that a stop sign be put back in place at 6th Ave. and Maple. It has been removed during construction. Traxler will get it replaced.

c). EMS – Not present, no report.

Committee Reports –

a). EMS – Committee reported that EMS run volume continue to increase due to additional transfers requested by the hospital.

Clerk's Report –Clerk, Tracy Carlson

Carlson reported that Deputy Clerk Eggen will be at the WI Municipal Clerk's Association Northern WI Training Days in Minocqua from May 11-13. Training will include sessions on election management, liquor licensing, meeting laws, budgeting and more.

Carlson attended Board of Review training in Rice Lake on May 5. This is the required training for one member of the Board of Review to complete every two years.

The floors/carpets will be cleaned in the municipal building on May 19 and 20.

As there was no additional business, President Zevenbergen adjourned the meeting at 7:29pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk