

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
July 13, 2016 – 6:00pm

The Village of Baldwin Board of Trustees opened their regular board meeting on Wednesday, July 13, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Zevenbergen called the meeting to order at 6:00p.m.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Village Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Aaron Mckeever, Doug Newton, Duane Russett, Claire Stein and Lance Van Damme.

Others present: Attorney Terry Dunst, Engineer Erik Henningsgard, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer, Kent Radunzel, Melinda Ayres, Jason Ayres, Tyler Ayres, Eileen LaFavor, Dave Brandvold, Beradene Olson, Doug Zahler and Tom Hawley

CONSENT AGENDA

Van Damme asked that agenda item #9 – “Approve pay request #4 for Maple St. (Haas Sons) - \$263,333.85” be removed from the consent agenda for further discussion.

Mckeever **moved** to approve consent agenda items 4-8, 10-11. Seconded by Russett. Motion carried. Consent agenda items approved included:

- Checks written - #32664-32794; voided checks #32241, 32664 and 32666; payroll vouchers - #V17806-V17921 and on-line checks for payroll taxes, HSA contributions, deferred comp/Roth IRA, PSN and WRS
- June Financial Reports including budget comparisons
- Regular Village Board meeting minutes dated June 8, 2016 and Special Village Board meeting minutes dated June 15, 2016
- Pay request #2 for I94 Water Main Loop (A-1 Excavating) in the amount of \$163,158.25
- Municipal court report for June
- Bankruptcy write-off for water/sewer in the amount of \$207.80

Van Damme **moved** to withhold payment of pay request #4 for Maple St. (Haas Sons) in the amount of \$263,333.85 for one week due to lack of completion of the Maple St. project, giving staff time to review the contract to determine the terms of payment and project completion dates. Seconded by Russett. Motion carried 5-2 with Zevenbergen and Stein opposed.

President Zevenbergen called for public comments. Donna Burger, candidate for St. Croix County District Attorney, introduced herself to the board and the audience and she asked for consideration when voting at the Aug. Partisan Primary Election held on Aug. 9. The board thanked her for introducing herself.

No other public comments were heard.

PLANNING COMMISSION ITEMS

First Presbyterian Church (1650 8th Ave.) CSM – The Planning Commission recommended approval of a submitted certified survey map to divide the current lot into two parcels. Van Damme **moved** to approve the certified survey map. Seconded by Newton. Motion carried.

Dave and Dixie Helder (lot #141/142 Pintail St.) CSM – The Planning Commission recommended approval of a submitted certified survey map to combine lots #141/142 Pintail St. into one lot. Knutson **moved** to approve the certified survey map. Seconded by Russett. Motion carried.

The Baldwin-Woodville School District requested a waiver of all impact fees (\$8400) for the construction project at Greenfield Elementary. Attorney Dunst made the board aware that President Zevenbergen and the wives of Trustees Mckeever and Russett work for the school district and that their comments and possible vote on this request may be an ethics violation and a conflict of interest. He suggested that the four remaining members of the board could take action or table the request until the August board meeting, giving Attorney Dunst more time to review state and local ethics law to determine if a true conflict of interest and ethics violation exists. The four remaining members of the board agreed to discuss and vote on the waiver request. Newton **moved** to deny the waiver request. Seconded by Stein. Motion carried 3-1-3 with Newton, Stein and Van Damme in favor, Knutson opposed and Zevenbergen, Mckeever and Russett recusing themselves and abstaining. Request to waive the impact fees was denied.

Andy Lindus, Blackhawk Hockey Association, requested an opportunity to discuss the United Civic Center building and improvements the Association would like to see with the board. Lindus was not present at the meeting. No discussion or action taken.

Knutson **moved** to deny the annexation petition submitted by Wally Nelson (corner of Hwy. 63 and 60th Ave) to annex approximately 10 acres into the village, per Nelson's request. Seconded by Van Damme. Motion carried.

Engineer Henningsgard updated the board on the relocation of the water/sewer main in front of Nilssen's Foods and Gregerson's Ace Hardware (corner of Hwy. 63/Cedar St.) due to the Nilssen construction/expansion project. Staff has met with both business owners to determine where the water/sewer mains should be placed. Nilssen's construction staff has been tasked with working with Gregerson's to determine where to move the mains and what easements may be needed. No action needed or taken from the board.

Zevenbergen **moved** to approve a \$1.00/hr. wage increase for EMS Chief Tom Boyer for a positive one-year job review effective May 20, 2016. Seconded by Knutson. Motion carried.

Eileen LaFavor addressed the board with her concerns about the 2-hour parking regulations and signs that have been installed on Birch St., south of the Baldwin Care Center, per board action from the June board meeting. After she shared her concerns, Russett **moved** to remove the 2-hour parking signs for 60 days, giving the Care Center time to make arrangements with the First Presbyterian Church to use their parking lot for employee parking. Seconded by Knutson. Attorney Dunst advised Newton that he should recuse himself and abstain from voting as he is the president of the Care Center Board. Motion failed 3-3-1 with Knutson, Russett and Zevenbergen in favor; Mckeever, Stein and Van Damme opposed and Newton abstaining. The 2-hour parking signs will remain in place.

REPORTS -

Village Engineer – Erik Henningsgard (SEH) – written report submitted

Village Engineer – Mike Stoffel (Ayres) – not present, no written report

Dept. Heads –

a). Public Works – Director John Traxler reported on current construction projects. He is working closely with Mike Stoffel to get the projects completed in a timely manner.

b). Police Dept – Chief Darren Krueger reported that there have been a series of burglaries, after business hours, of numerous businesses over the past month. His officers are working closely with other agencies to solve the cases. He also stated that patrols have increased on Lokhorst St. (west of Hwy. 63) due to complaints of speeders.

Chief Krueger informed the board that National Night Out will be held on Aug. 2 and plans are being made to use Creamery Park for this community event.

Chief Krueger has been working closely with Baldwin Veterinarian Center to create an agreement regarding stray dogs/cats. Zevenbergen **moved** to approve a contract to impound stray animals with Baldwin Vet Center. Seconded by Van Damme. Motion carried.

c). EMS – Chief Tom Boyer reported that his crew will be assisting the hospital with their move to their new facility on July 21. He also stated that their run volume continues to be higher than last year to date.

d). Library – not present, no report

Committee Reports –

a). Water/Sewer Committee

Stein **moved** to approve amending Ordinance 480-4 (c) – Water-Use Only Meters which will allow water-use only meters to be installed by approval for commercial/industrial users only. No residential pools or irrigation systems will be issued water-use only meters. Seconded by Newton. Motion carried.

Knutson **moved** to approve amending Ordinance 556-34 (E) – Well Operation Permits - removing the provision that a well permit is renewable after 5 years. The well permit will no longer be renewable and anyone with a well will be expected to connect to the village's water system within five years of a permit being issued. Seconded by Newton. Motion carried.

Clerk's Report –Clerk, Tracy Carlson

Carlson reported that the Fall Partisan Primary Election will be held on Aug. 9 with polls open from 7:00am – 8:00pm.

Upcoming events shared with the board include:

- a. Western WI Health annual golf outing – Aug. 24 (Badlands Golf, Roberts)
- b. Flood plain management workshop – Aug. 2 (Hudson)
- c. Public Information Officer Training – Sept. 13-14 (River Falls)
- d. Baldwin-Woodville Athletic Golf Outing – July 22 (Pheasant Hills, Hammond)

As there was no additional business, President Zevenbergen adjourned the meeting at 7:24pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk