

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
September 14, 2016 – 6:00pm

The Village of Baldwin Board of Trustees opened their regular board meeting on Wednesday, September 14, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Willy Zevenbergen called the meeting to order at 6:00p.m.

All stood to recite the Pledge of Allegiance.

Roll call was taken by Village Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Aaron Mckeever, Doug Newton, Duane Russett, Claire Stein and Lance Van Damme.

Others present: Attorney Terry Dunst, Engineer Erik Henningsgard, Public Works Director John Traxler, Police Chief Darren Krueger, EMS Chief Tom Boyer, Kent Radunzel, Mark Donkersgoed, Tom Hawley, Peter Berner, Lowell Monroe and Christine A. Rasmussen

CONSENT AGENDA

Russett **moved** to approve consent agenda items 4-11. Seconded by Van Damme. Motion carried. Consent agenda items approved included:

- Checks written from 8/15/16 – 9/9/16 - #32887-32998; voided check - none; payroll vouchers - #V18050 – V18172 and on-line checks for payroll taxes, HSA contributions, deferred comp/Roth IRA, PSN and WRS
- August Financial Reports including budget comparisons
- Regular Village Board meeting minutes dated August 10, 2016
- Operator’s License for
 - a. Chelsea Standaert and Gene Schlussler – Klinker’s
 - b. Ashley A. Schmidt and Alison C. Nordgren – Dollar General
 - c. Jeremy Anderson and Patti M. Baier - Freedom
 - d. Trent Lokker – Nilssen Foods
- LOSAP annual contributions, matching state funding per participant - \$344.11
- Municipal court reports
- Pay request #2 for Total Excavating (11th Ave) - \$45,681.50
- Pay request #5 for Haas Sons (Maple St.) - \$138,154.31

President Zevenbergen called for public comments.

Mark Donkersgoed introduced Christine Rasmussen, Attorney. She is opening Valley Crossing Law and renting his office space on 7th Ave. She hopes to be open by Oct. 1.

Peter Berner, 400 Sarah Circle and Lowell Monroe, 420 Sarah Circle, expressed their concerns about the water rate increase that was implemented in April, 2016. After numerous questions were asked by Berner and Monroe, the board directed their concerns to the Water/Sewer Committee for discussion and review. A subsequent committee meeting will be called with Berner and Monroe on the agenda.

Knutson **moved** to approve Resolution 2016-12 – Requesting application for exemption from county library tax. Seconded by Van Damme. Motion carried by roll call vote with all in favor.

Mckeever **moved** to approve Resolution 2016-13 – Mutual Aid Box Alarm System (MABAS) Agreement for EMS. Seconded by Van Damme. Motion carried by roll call vote with all in favor.

Newton **moved** to approve Resolution 2016-14 – Final Resolution for Special Assessments charged for Maple St. project. Seconded by Russett. Motion carried by roll call vote with all in favor.

Van Damme **moved** to approve Resolution 2016-15 – Final Resolution for Special Assessments charged for 11th Ave. project. Seconded by Russett. Motion carried by roll call vote with all in favor.

Stein **moved** to approve a temporary class “B” beer license, temporary operator’s licenses for Mike Blasing, Dana Johansen, Eric Russell and Doreen Russell and to waive all licensing fees for the Baldwin-Woodville Chamber Chili Fest to be held on Sept. 24. Seconded by Van Damme. Motion carried.

Discussion was had on creating a rental policy to share the Public Works bucket truck with the Village of Woodville. Carlson reported that she asked municipalities across the state for examples of others having this type of arrangement. Only one municipality responded that they share a garbage truck with a neighboring community. Some board members were not in favor of this type of arrangement. No action taken.

Stein **moved** to award the bid for reconstruction of the water/sewer main at 6th Ave./Hwy. 12 to R. M. Schlosser Excavating in the amount of \$93,671.50. Seconded by Knutson. Motion carried 6-1 with Russett opposed. The project will be paid for with sewer funds and funds in the savings account with the water utility repaying the savings account.

Carlson requested the November board meeting be reschedule for a week earlier due to the Presidential Election falling on November 8 (a day prior to the November scheduled board meeting). Russett **moved** to reschedule the November board meeting to November 2. Seconded by Newton. Motion carried 6-1 with Mckeever opposed.

Discussion was held on whether or not to continue a \$20,000 annual contribution to Blackhawk Hockey for payment on the loan for United Civic Center. The arrangement is due to terminate at the end of 2016. Tourism dollars are used to supplement the loan payment. This issue was tabled until more information can be obtained about the use of tourism dollars.

A brief discussion was had on the condition of 640 Main. Any ordinance violations will be dealt with accordingly. No action taken.

Zevenbergen **moved** to allow Carlson to pursue the design and cost of a business sign for the I94 Industrial Park. Seconded by Knutson. Motion carried.

REPORTS -

Village Engineer – Erik Henningsgard (SEH) – written report submitted

Village Engineer – Mike Stoffel (Ayres) – not present, no written report

Village Attorney – Terry Dunst (Bakke Norman)

Attorney Dunst updated the board on Ray's Southside Restaurant, Energy St. An inspection was done of the property by Building Inspector Brian Wert and Police Chief Darren Krueger. There were no code violations discovered. There is debris and garbage around the property. Dunst encouraged the police department and staff to continue following through on various ordinance violations by sending notices and letters to addresses on file. No action taken.

Dept. Heads –

a). Public Works – Director John Traxler reported that he met with Ron Riek, owner of Woodville Warehousing, about various final construction issues that need to be addressed at their construction site, such as replacing damaged curb, silt run-off etc. The owner and contractor will take care of the items of concern.

b). Police Dept – Chief Darren Krueger reported that there have been no leads on the theft of copper at Woodville Warehousing. There are positive leads on the other burglaries that occurred at the Main St. businesses.

c). EMS – Chief Tom Boyer reported that a search/rescue class has been completed by the field supervisors.

Clerk's Report –Clerk, Tracy Carlson

Carlson reported that on Oct. 5, there is a St. Croix County Transit Feasibility discussion to occur at the Ag Center in Baldwin.

Becky Eggen, Deputy Clerk and Steve Perry, Deputy Treasurer are attending a two-day training event in WI Dells specifically for the current financial software.

Employee reviews are completed. The Personnel Committee will be meeting to discuss any wage/benefit adjustments for 2017. Budget discussions will begin with department heads.

The DNR has shown interest is giving 10 acres of land at the corner of 220th/Maple St. back to the village, should the village want it. The board would like this placed on the October agenda for discussion.

As there was no additional business, President Zevenbergen adjourned the meeting at 7:10pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk