

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
September 28, 2016 – 6:00pm

The Village of Baldwin Board of Trustees opened a special board meeting on Wednesday, September 28, 2016 at the Baldwin Municipal Center, 400 Cedar Street. President Willy Zevenbergen called the meeting to order at 6:00p.m.

Roll call was taken by Village Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Lisa Knutson, Aaron Mckeever, Doug Newton, Duane Russett, Claire Stein and Lance Van Damme.

Others present: Attorney Tom Schumacher, Engineer Erik Henningsgard, Public Works Director John Traxler, Jason Nilssen (Nilssen Foods), Mark Johnson (Derrick Construction) and Mike Weiske (Gregerson’s Ace Hardware)

The special meeting was called to discuss the water/sewer lines in front of Nilssen Foods and Gregerson’s Ace Hardware (880 and 980 Cedar St.). The water/sewer lines run within 3-10 feet parallel to the front of each business. It is the determination of all present that the water/sewer lines are public service lines, even though an easement has not been found to confirm that presumption. Due to Nilssen’s construction project approved in Nov., 2015, the water/sewer lines need to be adjusted and possibly moved. Weiske has suggested that he will expand his building to the north in the future. Moving the water/sewer lines 40’ from the building would be beneficial at this time as he will not be able to build on top of the mains if/when he expands.

A concept plan for moving the lines was submitted for the board to review which allowed for the lines to be moved 40’ into the parking lot and away from the buildings, creating a new public main line with laterals to be installed for each business. Easements would need to be obtained from the post office, Weiske and Nilssen for the main to be declared public and for work to commence. Knutson **moved** to approve the concept plan referred to as the “alternate bid option” as presented. Seconded by Russett. Motion carried. Attorney Schumacher will work with Municipal Attorney Terry Dunst to obtain easements from all parties.

At a previous meeting with staff, Nilssen and Weiske requested the board contribute to the cost of moving the lines by splitting the estimated cost of approx. \$60,000 three ways. The requested village contribution is estimated at approx. \$20,000. Van Damme **moved** to deny the request to contribute any funds to the cost of moving the lines. Seconded by Newton. Motion carried 5-2 with Mckeever and Russett opposed. Generally, when infrastructure needs to be adjusted due to development, the developer is required to pay for the changes.

As there was no additional business, President Zevenbergen adjourned the meeting at 6:41pm.

Willard Zevenbergen
Village President

Tracy Carlson
Clerk