

VILLAGE OF BALDWIN
REGULAR MEETING MINUTES
August 8, 2012 – 6:30pm

The Village Board of the Village of Baldwin opened their regular board meeting on Wednesday, August 8, 2012 at the Baldwin Municipal Center, 400 Cedar Street at 6:30pm.

Board members reviewed the bills, check register and financial reports with no action taken.

President Zevenbergen called the regular board meeting to order at 6:45p.m.

Pledge of Allegiance was recited by all present.

Roll call was taken by Clerk Tracy Carlson – Present: President Willy Zevenbergen, Trustees Claire Stein, Lisa Knutson, Jennifer Recifo-Smith, Greg Larson, Doug Newton and Duane Russett.

Others present: Attorney Terry Dunst, Engineer Mike Stoffel, Public Works Director John Traxler, Deputy Treasurer Kay Suckow, Tom Hawley, Joe Fisher, Kiley Fisher, Bob Whitman and many members of the community.

Trustee Stein **moved** to approve written checks #27359-27469; voided check – 27269; payroll vouchers - #v12429-v12552; on-line checks #274-282. Seconded by Trustee Larson. Motion carried.

Trustee Knutson **moved** to approve all the financial reports, including budget comparisons for July, 2012 as presented. Seconded by Trustee Russett. Motion carried.

Trustee Russett **moved** to table approval of the July 11, 2012 regular meeting minutes as they were inadvertently left out of the board packets and not reviewed. Seconded by Trustee Newton. Motion carried.

Public Comments – none

Joe Fisher and numerous members of the community spoke to the board requesting permission to hold a street dance/benefit for local teen, Jordan Nutt who was injured in a serious car accident. Fisher's proposal is to hold a benefit with bands playing on Main St. on Sept 29, 2012 from 5pm – 12 midnight. Concerns from board members included making sure the funds raised get to the family, blocking off Main St., making sure all property owners on Main St. are aware of the event, placing orange fencing around tent for security and not securing a tent with poles on Main St. which would destroy the new asphalt.

Trustee Knutson **moved** to approve the beer garden permit application for the Hogg Pen Bar and Grill with the stipulation that they use orange fencing around the tent to prevent underage citizens from obtaining alcohol and that there be additional police presence. Seconded by Trustee Larson. Motion carried. Trustee Newton **moved** to approve the dance license application for the Hogg Penn Bar & Grill for the benefit. Seconded by Trustee Knutson. Motion carried. Trustee Russett **moved** to approve the request to close Main St. from Hwy. 63 east to 8th Ave. on Sept. 29, 2012. Seconded by Trustee Recifo-Smith. Motion carried 6-1 with President Zevenbergen opposed.

President Zevenbergen called for a brief recess at 7:28pm.

President Zevenbergen called the meeting back to order at 7:33pm.

Trustee Knutson moved to approve the Class "A" Beer License application for Dollar General. Seconded by Trustee Russett. Motion carried 6-1 with Trustee Stein opposed.

Rick Coltrain, June Bug Days Committee updated the board on the events of the 2012 June Bug Days events. There is some discussion on how to make the tractor pull a better event. It is the goal of the committee to continue improving the festivities as each year passes.

Clerk Carlson updated the board on the citations that were to be issued to property owners of 640 Main St. for rental violations. Scott Hanson, owner, stated that he will contact Brian Wert to schedule a re-inspection of the property as the violations have been repaired. No citation were issued.

Engineer Stoffel reported that the curb and gutter are completed on Main St.; however they are not designed as the board approved in Oct., 2011. The board originally approved a sloped curb. Stoffel admitted that this was his mistake. After much discussion, Trustee Stein **moved** to leave the curb as it is currently laid. Seconded by Trustee Larson. Motion carried.

Trustee Stein **moved** to approve a 6" sidewalk at the bump-outs on Main St. instead of a 4" sidewalk to provide more stability for traffic purposes. Seconded by Trustee Knutson. Motion carried. Engineer Stoffel will create a change order for this design change.

Trustee Newton **moved** to approve repairing the water main break at Newton St. and Hwy. 63. Seconded by Trustee Stein. Motion carried. Albrightson Excavating gave a quote of \$39,055 for Ductile piping to fix water main break. No other emergency quotes were received.

Trustee Larson **moved** to approve change order #3 for Main St. increasing the project amount by \$7,444.50. Seconded by Trustee Russett. Motion carried.

Trustee Newton **moved** to approve pay request #2 for Main St. in the amount of \$479,922.40. Seconded by Trustee Knutson. Motion carried.

Trustee Larson updated the board on the accepted resignation of Assistant EMS Chief Brandon Lyskett, effective Sept. 24, 2012. The board gives permission to EMS Chief Nelson and Clerk Carlson to arrange a panel to interview the candidates who apply.

The board reviewed the action from the July meeting to have an impact fee study done by Engineer Stoffel to determine if any reduction in fees was warranted. Upon further review of current fee balances, Trustee Newton **moved** to table this issue until spring of 2013. Seconded by Trustee Larson. Motion carried. No study will be done and no action will be taken re: the impact fees until a later date.

Public Works Director, John Traxler requested permission to blacktop 600' of trail at Mill Pond Park. Two quotes have been received. Treibold quoted \$7,856 and Monarch quoted \$6,334. Trustee Knutson **moved** to approve blacktopping 600' of the trail at Mill Pond Park, using Monarch. Seconded by Trustee Russett. Motion carried.

Trustee Newton **moved** to allow village employees and board members to participate in the Baldwin Area Medical Center Health Initiative Program. Seconded by Trustee Knutson. Motion carried.

Trustee Newton **moved** to approve the issuance of operator's licenses to Tiffany Maya and Alexandra Sutton. Seconded by Trustee Larson. Motion carried.

Trustee Knutson **moved** to approve Fall Clean-Up Day for Sept. 28-29, 2012. Seconded by Trustee Russett. Motion carried.

REPORTS -

Village Engineer – Mike Stoffel

Stoffel reported that the fire hall parking lot is being completed. Electricians are working on Main St. to install the street lights. One way signs are up on Main St. directing traffic east. Stoffel is waiting for quotes on removal of asbestos and lead based paint from the Jonquist property before demolition is started.

Village Attorney – Terry Dunst – no report

Municipal Judge – Tammi Hovde – not present, report presented

Dept. Heads -

- a). Public Works, Director John Traxler – Chip sealing will begin on various streets.
- b). Police Dept –not present, no report
- c). EMS – not present, no report
- d). Library – not present, no report

Committee Reports -

- a). EMS – no report
- b). Parks and Rec – no report
- c). Streets and Building – no report
- d). Public Safety/Personnel – no report
- e). Water/Sewer – no report

Clerk's Report – Tracy Carlson

Carlson reported that she attended the League of Municipalities Institute in Hudson, WI from June 20 – 22, 2012. She attended the UW-Green Bay Clerk/Treasurer Institute from July 9-13, 2012 for extensive education and training, which applies toward municipal clerk certification. The Partisan Primary Election will be held on Aug. 14, 2012. The updates and revisions to the ordinance book are almost completed. It will be returned to General Code Company for final updates and a final draft will be returned for review.

President Zevenbergen called for a brief recess at 9:02pm.

President Zevenbergen called the meeting back to order at 9:07pm.

Trustee Recifo-Smith **moved** to go into closed session pursuant to Wisconsin Statutes 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any village employee who is subject to the jurisdiction or authority of the board and pursuant to 19.85(1)(g) for consultation with legal counsel who either orally or in writing will advise the board on strategy to be adopted by it with respect to litigation in which it is or is likely to become involved regarding enforcement of ordinance violations by Fireworks and More. Seconded by Trustee Newton. Motion carried by roll call vote. Closed session opened at 9:08pm.

Trustee Larson **moved** to adjourn closed session with no action taken by the board. Seconded by Trustee Knutson. Motion carried. Closed session adjourned at 9:47pm.

Trustee Newton **moved** to adjourn the meeting. Seconded by Trustee Russett. Meeting adjourned at 9:48pm.

Willard Zevenbergen
Village President

Tracy Carlson
Village Clerk